



## DOWNTOWN DEVELOPMENT AUTHORITY

City Hall, 125 South Maple Street, Fennville, MI 49408  
Wednesday, May 5, 2021  
7:00 p.m.

---

In light of the recent orders to limit social interactions due to COVID-19, the Downtown Development Authority will allow public viewing and participation through a virtual meeting site of by telephone.

### MINUTES

#### 1. Call to Order by Chairperson Ramos

#### 2. Roll Call

Present: Cook, Pantelleria, Rummer, Schrock, Shahrak(7:03), Ramos  
Absent: None

#### 3. Moment of Silence

A moment of silence was observed.

#### 4. Public Comments

None at this time.

#### 5. Approval of DDA Minutes

- a. [April 13, 2021](#) – Click link to view minutes

Moved by Cook, seconded by Schrock to approve the April 13, 2021 minutes as presented.  
Voted Yes: All. Motion carried.

#### 6. Treasurer Report

- a. Treasurer Reports
  - Balance Sheet
  - Revenue & Expenditures Report
  - Revenue & Expenditures w/ Activity
- b. Invoices - none

Moved by Rummer, seconded by Schrock to accept the Treasurer's Report as presented.

### UNFINISHED BUSINESS

#### 7. The DDA will continue discussion on the creation of a social district.

The DDA continued the discussion on the creation of a social district. Two local restaurant owners and the Goose Festival Chair met to discuss the creation of a social district and are hopeful we could have one in place by July.

City Administrator is to work on preparing the necessary documentation needed for licensing and permitting a district with the following criteria: The District to be open on Thursday through Sunday from 5-10 p.m. and the area will be from the west side of the DDA lots to the railroad tracks.

The information will be presented to the DDA Board for further consideration during the next meeting. The idea will also be introduced to the City Commission at their next meeting.

**8. The DDA will receive an update on discussion regarding the downtown lots.**

Cook and Schrock updated the DDA on a discussion with Ryan Kilpatrick from Housing Next, a Holland Community Foundation funded organization, about a potential project on the DDA lots.

**9. The DDA will continue discussions on recruitment for vacant positions and consider the appointment of Andrew Schrock to fill a vacancy on the board.**

Andrew Schrock introduced himself to the DDA members as an applicant for the vacant position for the board.

Moved by Cook, seconded by Pantelleria to recommend the appointment of Andrew Schrock to fill a vacancy on the DDA Board. Voted Yes: All. Motion carried.

There are still two vacancies remaining on the board. DDA members will continue to recruit additional board members.

**NEW BUSINESS**

**10. The DDA will review the Fiscal Year 2022 Budget.**

Cook and the City Administrator presented a draft budget for the DDA to consider.

**11. Committee Reports:**

- a. **Economic Development** – no report.
- b. **Marketing and Promotion** – no report.
- c. **Physical Elements** – The City DPW crew will be painting the 220 Building. The City Hall sign needs a backing – DDA suggested off white color. Quote of \$400-\$500 to repair rock damage at rain garden, going to find a different alternative.
- d. **Goose Festival** – Tentatively planning a festival – not planning a parade, goose saloon or food vendors unless restrictions change.
- e. **City Commission** – the donation from Norma Hungerford will be going to the Fennville Education Foundation. City Commission is also having difficulty in balancing the budget for the General Fund.
- f. **City Administrator** – update on projects.

**12. Miscellaneous**

None at this time.

### **13. Adjournment**

Meeting adjourned at 8:23 p.m.

- Next Meeting is June 2, 2021