



## DOWNTOWN DEVELOPMENT AUTHORITY

City Hall, 125 South Maple Street, Fennville, MI 49408  
Monday, November 9, 2020  
5:30 p.m.

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In light of the recent orders to limit social interactions due to COVID-19, the Downtown Development Authority allowed for participation through a virtual meeting site of by telephone.

### Minutes

#### 1. Call to Order by Chairperson Ramos at 7:00 p.m.

#### 2. Roll Call

Present: Cook, Pantelleria, Rumber, Schrock, Shahrak, Ramos  
Absent: None

#### 3. Moment of Silence

A moment of silence was observed.

#### 4. Public Comments

None at this time.

#### 5. Approval of DDA Minutes

- a. [October 7, 2020](#) – Click link to view

Moved by Schrock, seconded by Rumber to approve the minutes of October 7, 2020 as presented. Voted Yes: All. Motion carried.

#### 6. Treasurer Report

- a. Treasurer Reports
  - Balance Sheet
  - Revenue & Expenditures Report
  - Revenue & Expenditures w/ Activity
- b. Invoices totaling \$1,178.58

Moved by Schrock, seconded by Cook to approve the treasurer's report and invoices totaling \$1,178.58. Voted Yes: All. Motion carried.

### UNFINISHED BUSINESS

#### 7. The DDA will review and be asked to approve the 2020 Holiday Celebration draft schedule and budget.

Cook gave a brief overview of the budget and schedule for the 2020 holiday celebration.

Moved by Schrock, seconded by Cook to approve the holiday celebration schedule and budget as presented. Voted Yes: All. Motion carried.

Asked the City Administrator to purchase [www.fennvilleholidaycelebration.com](http://www.fennvilleholidaycelebration.com).

#### 8. Committee Reports:

- a. **Economic Development** – nothing to report.
- b. **Marketing and Promotion** – nothing to report.
- c. **Physical Elements** – Rummer will be removing mums soon.
- d. **Goose Festival** – nothing to report.
- e. **City Commission** - MDOT to repave M89 in spring/summer of 2021. Will be doing parking and crosswalk at that time. The city received another grant for trees. Next year they will be applying to put in trees in front of storage units. Would like to start planning for improvements to the Parking Lot behind city hall.
- f. **City Administrator** – Updated DDA on various construction projects.

#### 9. Miscellaneous

- Gas meter changes to 218 E main Street happening soon.
- There will be a new business coming into the Morgan Insurance building
- Another restaurant to open soon.
- DDA would like to have Christmas music played downtown 5-7 p.m.
- DDA would like to meet with Robert Ortmann at the next meeting to discuss the sale of the

#### 10. Adjournment

Meeting adjourned at 6:16 p.m.

- Next Meeting is December 2, 2020