



DOWNTOWN DEVELOPMENT AUTHORITY

City Hall, 125 South Maple Street, Fennville, MI 49408
Wednesday, October 7, 2020
7:00 p.m.

In light of the recent orders to limit social interactions due to COVID-19, the Downtown Development Authority allowed for participation through a virtual meeting site of by telephone.

Minutes

1. Call to Order by Chairperson Ramos at 7:01 p.m.

2. Roll Call

Present: Cook, Rummer, Schrock, Shahrak, Ramos
Absent: Pantelleria

3. Moment of Silence

A moment of silence was observed.

4. Public Comments

None at this time.

5. Approval of DDA Minutes

- a. [September 2, 2020](#) – Click link to view minutes

Moved by Cook, Seconded by Shahrak to approve the September 2, 2020 minutes. Voted Yes: All. Motion carried.

6. Treasurer Report

- a. Treasurer Reports
 - Balance Sheet
 - Revenue & Expenditures Report
 - Revenue & Expenditures w/ Activity
- b. Invoices – \$8,693.45

Morgan explained the billing for the Local Community Stabilization Authority. This was an expected expenditure. The DDA asked that we consider paying the remaining portion in full during the next budget year.

Moved by Schrock, seconded by Cook to approve the invoices totaling \$8,693.45 and the treasurer report as submitted. Voted Yes: All. Motion carried.

UNFINISHED BUSINESS

7. The DDA will receive an update on the 2020 Goose Festival.

Cook updated the DDA on the scaled back goose festival schedule which included drive in movies, porch parade/scavenger hunt, merchandise sales and a candy give away. The DDA discussed and was in agreement to allow the committee to have vendors on site as long as they were local not for profit organizations.

Moved by Schrock, seconded by Cook to allow the goose festival to use the DDA property the last two Thursdays, Fridays and Saturdays of October. Voted Yes: All. Motion carried.

8. The DDA will discuss the Christmas lighting budget and display for the 2020 season.

The DDA discussed the various items in the quote for lighting provided compared to the budget. Moved by Cook, seconded by Schrock to approve the Christmas Lights proposal item #1 through 6 and #9 totaling \$7,190.00. Voted Yes: All. Motion carried.

NEW BUSINESS

9. The DDA will discuss the 2020 Holiday Celebration.

The DDA discussed the need to begin planning the 2020 Holiday Celebration and ideas for keeping it socially distance. The committee is planning to meet within the next week to discuss details. The idea is to focus on the giving spirit of the holidays.

10. Committee Reports:

- a. **Economic Development** – Nothing to report
- b. **Marketing and Promotion** – Nothing to report
- c. **Physical Elements** – Will be pulling plants in pocket park and planting mums ver soon.
- d. **Goose Festival** – Nothing to report.
- e. **City Commission** - Nothing to report.
- f. **City Administrator** – Nothing to report.

11. Miscellaneous

New ambulance service doing a great job.

12. Adjournment at 8:03 p.m.

- Next Meeting is November 4, 2020

Respectfully Submitted,



Amanda Morgan
City Administrator