



## DOWNTOWN DEVELOPMENT AUTHORITY

City Hall, 125 South Maple Street, Fennville, MI 49408  
Wednesday, March 4, 2020  
7:00 p.m.

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### AGENDA

**1. Call to Order by Chair Ramos as 7:00 p.m.**

**2. Roll Call**

Present: Cook, Pantelleria, Rummer, Shahrak, Ramos  
Absent: Schrock

**3. Pledge of Allegiance**

Pledge of Allegiance was recited.

**4. Public Comments**

None at this time.

**5. Approval of DDA Minutes: February 5, 2020**

Moved by Pantelleria, seconded by Rummer to approve the Minutes of February 5, 2020 as presented. Voted Yes: All. Motion carried.

**6. Treasurer Report**

- a. Treasurer Reports
- b. Invoices Totaling: \$143.38

Moved by Cook, seconded by Rummer to pay the invoices as presented. Voted Yes: All. Motion carried.

### UNFINISHED BUSINESS

**7. The DDA will be asked to discuss listing the downtown lots for sale.**

The DDA briefly discussed the possibility of listing the downtown lots for sale, previous visions for what that property could be and the history of the properties with the DDA. The DDA was asked to discuss this before listing the properties.

A few of the items they discussed are:

- Very interested in multiuse which includes housing.
- Drive-through are not allowed.
- Not looking for national chains.
- Interested in businesses unique to Fennville.

The real estate agent will be at the next DDA meeting to discuss listing the properties for sale.

**8. The DDA will be asked to discuss the design and installation of new banners.**

The DDA has been in contact with the school system to discuss potential designs for the banners. Cook will talk with Consort about banner designs and sizes.

**9. The DDA will discuss vacant board positions.**

The board reviewed the list of potential members and if anyone was interested. Chair Ramos will work to recruit a representative from the Library. The board indicated that they were also interested in recruiting board members from the Allegan Credit Union. Geri Pantelleria has also expressed an interest. The City Administrator was asked to check if there is any conflict of interest with the Mayor being on the board. City Administrator was also asked to look into term limits.

**NEW BUSINESS**

**10. The DDA will be asked to consider the landscaping proposal from Landscape Design Services for work in Robert Hutchinson Garden in the amount of \$3,935.**

The DDA asked that any plants be offered to members of the public before they are disposed of.

Moved by Cook, seconded by Ramos to approve a landscaping proposal from Landscape Design Services for work in Robert Hutchinson Garden in the amount of \$3,935. Voted Yes: All. Motion carried.

**11. The DDA will be asked to consider the janitorial contract with Calico Cleaning for services at the 220 Building.**

Moved by Cook, seconded by Rummer to approve the janitorial contract with Calico Cleaning for services at the 220 Building. Voted Yes: Cook, Rummer, Shahrak, Ramos. Voted No: Pantelleria. Motion carried.

**12. The DDA will be asked to consider the 2020 Irrigation Maintenance Agreements with Lakeshore Irrigation as follows:**

- a. 220 Building: \$560.26
- b. Hutchinson Garden: 520.60

Moved by Cook, seconded by Rummer to approve the 2020 Irrigation Maintenance Agreements with Lakeshore Irrigation as follows: 220 Building: \$560.26, Hutchinson Garden: \$520.60. Voted Yes: All. Motion carried.

**13. Committee Reports:**

- a. **Economic Development** – will be meeting about 2021 budget.
- b. **Marketing and Promotion** – will look into the Profit show. May be contacted by the VFW about assistance with Memorial Day Parade.
- c. **Physical Elements** - Nothing
- d. **Goose Festival** – update on current happenings.

- e. **City Commission** – update on the sale of the old City Hall building.

**14. City Administrator Report**

- a. Streetscape Update
- b. MI Works Update

**15. Miscellaneous**

Mayor Pantelleria discussed the Commission's interest in reviewing the days that garbage haulers are allowed in the community. And looking at consolidating the garbage receptacles for the businesses on the north side of the new city hall.

Ramos thanked everyone for their attendance at the Chamber banquet.

**16. Adjournment at 8:23**

- Next Meeting is April 1, 2020