



CITY COMMISSION MEETING

City Hall, 125 South Maple Street, Fennville, MI 49408
Tuesday, July 06, 2021
7:00 p.m.

In light of the recent orders to limit social interactions due to COVID-19, the City Commission allowed for **public** participation through a virtual meeting site or by telephone.

Minutes

1. Call to Order/Roll Call

The meeting was called to order by Mayor Pantelleria at 7:00 p.m.

Present: Jamros, Langston, Machan, Rastall, Pantelleria

Absent: Hayden, Suerth

2. Pledge of Allegiance

Pledge of Allegiance was recited.

3. Approval of Agenda

Agenda approved as submitted.

4. Public Comments

During this time, members of the public will be given an opportunity to speak. Please remember that comments are limited to 5 minutes and should be directed toward the Mayor.

Dan Jenkins – Operator in Charge of the City’s water system discussed the need for following the rules and regulations in regards to the water system.

5. Consent Agenda Items A through C:

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.

A. The City Commission is asked to approve the regular meeting minutes from [Monday, June 21, 2021](#) (click link to view minutes)

B. The City Commission is asked to approve invoices totaling \$17,212.22.

C. The City Commission is asked to accept the following reports and minutes for the record:
1. YTD Financial Report – June 30, 2021

Jamros asked that Item B be removed from the Consent Agenda for discussion.

Moved by Jamros, seconded by Pantelleria to approve Consent Agenda Items A & C, removing Item B for discussion. Voted Yes: All. Motion carried.

Jamros voiced concerns with the Police Department using Rays to perform oil changes even though he had been instructed to use the City's DPW.

Moved by Rastall, seconded by Machan to approve invoices totaling \$17,212.22. Voted Yes: All. Motion carried.

NEW BUSINESS

6. The City Commission will be asked to introduce an ordinance to amend Section 22-59 of the code of ordinances to amend the cemetery regulations.

Background Information: During the last City Commission meeting a letter from a local resident, who was also present at the meeting, was discussed. The resident had purchased a plot in the section of the cemetery in which the rules limited monuments to being flush mounted only. However, she had purchased a raised monument to be placed on her husband's gravesite. After much discussion on the rules, the City Commission expressed an interest in considering an ordinance to amend the cemetery rules to remove the restrictions on flush monuments in certain portions of the cemetery.

The draft ordinance is ready for the City Commission's introduction. Please remember that the adoption of an ordinance is a two-step process. The first is to introduce the ordinance which can be considered for adoption at a subsequent meeting.

Moved by Langston, seconded by Rastall to introduce an ordinance to amend Section 22-59 of the code of ordinances to amend the cemetery regulations. Voted Yes: All. Motion carried.

7. The City Commission will be asked to approve Pay Application #5 from K&R in the amount of \$121,353.90 for work on the SRF Sewer Project.

Moved by Rastall, seconded by Langston to approve Pay Application #5 from K&R in the amount of \$121,353.90 for work on the SRF Sewer Project. Voted Yes: All. Motion carried.

8. Reports of Standing Committees:

- a. Finance/Personnel: Personnel reviews are complete. New fiscal year started 7/1. Will be finalizing expenditures for FY21 and will be considering some budget amendments.
- b. City Services (Police, Ambulance & Fire): Fire Department budget is going to be close this year. Water service has been changed over. Fire Chief is now an employee of the Fire Department directly.
- c. City Properties: Still working on street lights. Will be working on another grant for trees from Consumers Energy.
- d. Ordinances/Community Relations: Nothing at this time.
- e. Planning: Meeting is Tuesday, July 13th.
- f. Administrative/DDA: Meeting will be on Wednesday, July 14th.

9. Miscellaneous

Rastall asked about getting cemetery information on website.

Community recreation advisory board will be meeting on July 15th at 6 p.m. and the school was hoping that someone from the City with knowledge on the plan could attend the meeting.

10. City Administrator Report

Update on the projects. Additional work needs to be done at the apartments off of South Street, B&L will be completing the work totaling approximately \$31,835.

Read a statement to the Commission regarding a recent issue regarding the process for a water service connection. Informed the commission that staff will be working on a set of utility policies for the Commission to adopt to ensure that the policies are being enforced consistently for all customers.

11. Additional Public Comments

During this time, members of the public will be given an opportunity to speak. Please remember that comments are limited to 5 minutes and should be directed toward the Mayor.

None at this time.

12. Adjournment

Meeting adjourned at 7:53 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Amanda Morgan".

Amanda Morgan
City Administrator