



CITY COMMISSION MEETING MINUTES

City Hall, 125 South Maple Street, Fennville, MI 49408
Monday, January 4, 2021
7:00 p.m.

In light of the recent orders to limit social interactions due to COVID-19, the City Commission allowed for participation through a virtual meeting site and by telephone.

MINUTES

1. Call to Order/Roll Call

The meeting was called to order by Mayor Pantelleria at 7:00 p.m.

Roll Call:

Present: Almquist, Bolles, Hayden, Jamros, Machan, Suerth, Pantelleria

Absent: None

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Agenda

Agenda approved as presented, adding in Fennville Fire Department command vehicle purchase, under the City Services Report.

4. Public Comments

None.

5. Approval of the following City Commission Minutes:

- a. Regular Meeting: [December 21, 2020](#)

Moved by Suerth, seconded by Jamros, to approve the City Commission Minutes of December 21, 2020 as presented. Voted Yes: All. Motion carried.

6. Reports & Minutes

None.

NEW BUSINESS

7. The City Commission is being asked to approve a 5% contribution of employee wages for 2020 to the SEP for a total of \$16,040.04.

Background:

Each year the City Commission makes a contribution to a Simplified Employee Pension (SEP) fund for each employee. Traditionally the contribution has been 5% of each employees' wages. Moved by Pantelleria, seconded by Machan, to approve a 5% contribution of employee wages for 2020 to the SEP in the amount of \$16,040.04. Voted Yes: All. Motion carried.

8. Reports of Standing Committees:

- a. Finance/Personnel: The City's audit revealed the City is in a more favorable financial position due to the sale of the old City hall building. The auditors will be asked to attend a Commission meeting to answer any questions regarding the audit. A Personnel committee meeting will be held to discuss the DPW department. A quarterly budget review will be presented at the next Commission meeting.
- b. City Services (Police, Ambulance & Fire):
Command Vehicle Purchase: Chief Hapke presented the Commission a year-end review and information related to a 2005 Yukon XL; the Fire Department wants to purchase the truck for a command vehicle since the USDA grant fell through.
Moved by Machan, seconded by Suerth, to allocate an amount not to exceed \$20,000 for the purchase and outfitting of a 2005 Yukon XL, to be paid out of the FAFB's restricted funds account; this motion supersedes the prior motion for a command vehicle purchase. Voted Yes: All. Motion carried.
Chief Hapke is signed up to begin the required training in March 2021.
Police: The Dodge police vehicle incurred some major repairs. A maintenance program will be established to service the police vehicles on a regular basis. Morgan will gather proposals from local auto repair facilities.
Mayor Pantelleria became aware of Chief Rekucki was selling yard signs that said "Fennville Police" and "Back the Blue", wherein the part of the proceeds were to be donated to a local charity. City Attorney advised the City not to condone the sale on City time or using City resources, and to remove the reference to Fennville from the signs.
- c. City Properties: More trees will be purchased in the Fall.
- d. Ordinances/Community Relations: No report.
- e. Planning: No meeting in January 2021.
- f. Administrative/DDA: DDA is scheduled to meet on Weds, Jan 6, 2021.

9. Miscellaneous

City DPW plows the Fennville Area Fire Department parking lot as time allows.

10. City Administrator Report

Sewer projects are on hold due to the weather; will resume in March/April. MEDC grant plans have been submitted. Underground work is complete for the USDA projects. Meter change program is ongoing. Latest quarterly water/sewer billing was completed using the new system that is able to bill by the single gallon used instead of per thousand gallons.

11. Approval of Bills

- a. Invoices totaling \$16,813.20

Moved by Machan, seconded by Jamros, to approve payment of the bills as presented in the amount of \$16,813.20. Voted Yes: All. Motion carried.

12. Adjournment

Meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Deborah Perez
City Clerk/Treasurer