



CITY COMMISSION MEETING AGENDA

City Hall, 125 South Maple Street, Fennville, MI 49408
Tuesday, July 06, 2021
7:00 p.m.

In light of the recent orders to limit social interactions due to COVID-19, the City Commission will allow for **public** participation through a virtual meeting site or by telephone. To access the meeting visit:

Join Zoom Meeting

Meeting ID: 816 8476 5423

<https://us02web.zoom.us/j/81684765423>

One tap mobile

+13126266799,,81684765423# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

As always, citizens can also submit their comments in writing by 6:30 p.m. by:

Email to amorgan@fennville.com

Drop Box located on the parking lot side of City Hall

By mail to PO Box 666, Fennville, MI 49408

AGENDA

1. Call to Order/Roll Call

2. Pledge of Allegiance

3. Approval of Agenda

4. Public Comments

During this time, members of the public will be given an opportunity to speak. Please remember that comments are limited to 5 minutes and should be directed toward the Mayor.

5. Consent Agenda Items A through C:

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.

A. The City Commission is asked to approve the regular meeting minutes from [Tuesday, July 6, 2021](#) (*click link to view minutes*)

B. The City Commission is asked to approve invoices totaling \$46,744.44.

C. The City Commission is asked to accept the following reports and minutes for the record:

1. Planning Commission: DRAFT Minutes, [July 13, 2021](#)

UNFINISHED BUSINESS

6. The City Commission will be asked to introduce an ordinance to amend Section 22-59 of the code of ordinances to amend the cemetery regulations.

7. Reports of Standing Committees:

- a. Finance/Personnel: *Mayor, Machan, Suerth*
- b. City Services (Police, Ambulance & Fire): *Machan, Rastall, Suerth*
- c. City Properties: *Jamros, Langston*
- d. Ordinances/Community Relations: *Langston, Hayden*
- e. Planning: *Hayden, Rastall*
- f. Administrative/DDA: *Mayor*

8. Miscellaneous

9. City Attorney Report

10. City Administrator Report

11. Additional Public Comments

During this time, members of the public will be given an opportunity to speak. Please remember that comments are limited to 5 minutes and should be directed toward the Mayor.

12. Adjournment

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2021	AP	ALLEGAN COUNTY NEWS PRINTING AND PUBLISHING Vnd: AL009 Invoice: 4845	Invoice: 4845 Ref#: 14397 (PUBLISHING) 101-101-900.000 101-000-202.000	150.00	150.00
		Expected Check Run: 07/20/2021		<u>150.00</u>	<u>150.00</u>
06/30/2021	AP	CLEAR SKY TECHNOLOGIES CONTRACTED SERVICES Vnd: CL006 Invoice: 220	Invoice: 220 Ref#: 14398 (DDA: AUDIO SYSTEM) 248-000-818.000 248-000-202.000	1,285.95	1,285.95
		Expected Check Run: 07/20/2021		<u>1,285.95</u>	<u>1,285.95</u>
06/30/2021	AP	DICKINSONS HARDWARE SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES Vnd: DI001 Invoice: 063021 Vnd: DI001 Invoice: 063021 Vnd: DI001 Invoice: 063021	Invoice: 063021 Ref#: 14399 (SUPPLIES) 101-301-727.000 101-265-727.000 248-000-727.220 101-751-727.000 641-000-727.000 101-000-202.000 248-000-202.000 641-000-202.000	12.59 115.13 31.98 69.55 6.29	197.27 31.98 6.29
		Expected Check Run: 07/20/2021		<u>235.54</u>	<u>235.54</u>
06/30/2021	AP	DICKINSONS HARDWARE MISC EXPENSE Vnd: DI001 Invoice: 63021 DDA	Invoice: 63021 DDA Ref#: 14400 (DDA SUPPLIES) 248-751-956.000 248-000-202.000	22.83	22.83
		Expected Check Run: 07/20/2021		<u>22.83</u>	<u>22.83</u>
07/20/2021	AP	ELHORN ENGINEERING COMPANY SUPPLIES Vnd: EE001 Invoice: 288586	Invoice: 288586 Ref#: 14401 (CHLORINE) 592-110-727.000 592-000-202.000	1,482.50	1,482.50
		Expected Check Run: 07/20/2021		<u>1,482.50</u>	<u>1,482.50</u>
07/20/2021	AP	ETNA SUPPLY CO SUPPLIES Vnd: ET001 Invoice: S104105307.001	Invoice: S104105307.001 Ref#: 14402 (SUPPLIES) 592-110-727.000 592-000-202.000	154.00	154.00
		Expected Check Run: 07/20/2021		<u>154.00</u>	<u>154.00</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/20/2021	AP	ETNA SUPPLY CO SUPPLIES Vnd: ET001 Invoice: S104106500.001	Invoice: S104106500.001 Ref#: 14403(SUPPLIES) 592-110-727.000 592-000-202.000	767.50	767.50
		Expected Check Run: 07/20/2021		<u>767.50</u>	<u>767.50</u>
07/20/2021	AP	ETNA SUPPLY CO SUPPLIES Vnd: ET001 Invoice: S104106500.002	Invoice: S104106500.002 Ref#: 14404(SUPPLIES) 592-110-727.000 592-000-202.000	894.00	894.00
		Expected Check Run: 07/20/2021		<u>894.00</u>	<u>894.00</u>
07/20/2021	AP	JR ELECTRIC, LLC CONTRACTED SERVICES Vnd: JR001 Invoice: 16-1108	Invoice: 16-1108 Ref#: 14405(DDA: SIDE WALK RECEIPT) 248-000-818.000 248-000-202.000	200.76	200.76
		Expected Check Run: 07/20/2021		<u>200.76</u>	<u>200.76</u>
07/20/2021	AP	LIFE EMS AMBULANCE CONTRACTED SERVICES Vnd: LI001 Invoice: 0002771-IN	Invoice: 0002771-IN Ref#: 14396(AMBULANCE SUBSIDY) 101-428-818.000 101-000-202.000	3,250.00	3,250.00
		Expected Check Run: 07/20/2021		<u>3,250.00</u>	<u>3,250.00</u>
06/30/2021	AP	MERLE BOES INC GASOLINE GASOLINE Vnd: ME001 Invoice: 2118101 Vnd: ME001 Invoice: 2118101	Invoice: 2118101 Ref#: 14395(FUEL) 101-301-728.000 641-000-728.000 101-000-202.000 641-000-202.000	559.50 744.76	559.50 744.76
		Expected Check Run: 07/20/2021		<u>1,304.26</u>	<u>1,304.26</u>
06/30/2021	AP	MICHIGAN RURAL WATER ASSN CONTRACTED SERVICES Vnd: MI007 Invoice: 2020-01627	Invoice: 2020-01627 Ref#: 14406(OPERATOR SERVICES) 592-210-818.000 592-000-202.000	170.00	170.00
		Expected Check Run: 07/20/2021		<u>170.00</u>	<u>170.00</u>
06/30/2021	AP	OLIVIA SCHIPPER GASOLINE Vnd: MISC Invoice: 061721	Invoice: 061721 Ref#: 14413(GAS REIMBURSEMENT) 101-301-728.000 101-000-202.000	30.00	30.00
		Expected Check Run: 07/20/2021		<u>30.00</u>	<u>30.00</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2021	AP	PIANTEK, DENNIS WAGES Vnd: PI002 Invoice: STATEMENT	101-721-702.000 101-000-202.000	25.00	25.00
		Expected Check Run: 07/20/2021		<u>25.00</u>	<u>25.00</u>
06/30/2021	AP	PREIN & NEWHOF PC CONTRACTED SERVICES / SRF Vnd: PR001 Invoice: 61872	592-210-818.000 592-000-202.000	6,568.80	6,568.80
		Expected Check Run: 07/20/2021		<u>6,568.80</u>	<u>6,568.80</u>
06/30/2021	AP	PREIN & NEWHOF PC CONTRACTED SERVICES / OIC Vnd: PR001 Invoice: 61883	592-110-818.000 592-000-202.000	414.00	414.00
		Expected Check Run: 07/20/2021		<u>414.00</u>	<u>414.00</u>
06/30/2021	AP	PREIN & NEWHOF PC ENGINEERING FEES / MEDC Vnd: PR001 Invoice: 61873	592-120-817.000 592-000-202.000	22,212.52	22,212.52
		Expected Check Run: 07/20/2021		<u>22,212.52</u>	<u>22,212.52</u>
06/30/2021	AP	PROPERTY REVOLUTION, LLC CONTRACTED SERVICES Vnd: PR008 Invoice: 5158	101-276-818.000 101-000-202.000	2,320.00	2,320.00
		Expected Check Run: 07/20/2021		<u>2,320.00</u>	<u>2,320.00</u>
06/30/2021	AP	RAE, COLLEEN WAGES Vnd: RA007 Invoice: STATEMENT	101-721-702.000 101-000-202.000	25.00	25.00
		Expected Check Run: 07/20/2021		<u>25.00</u>	<u>25.00</u>
07/20/2021	AP	STATE OF MICHIGAN - MDOT CAPITAL OUTLAY CAPITAL OUTLAY Vnd: MD001 Invoice: STATEMENT Vnd: MD001 Invoice: STATEMENT	248-000-970.000 592-210-970.000 248-000-202.000 592-000-202.000	3,774.85 1,396.18	3,774.85 1,396.18
		Expected Check Run: 07/20/2021		<u>5,171.03</u>	<u>5,171.03</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/20/2021	AP	WEST MICHIGAN UNIFORM			
		CONTRACTED SERVICES			
		Vnd: WE007 Invoice: 5540573			
		Expected Check Run: 07/20/2021			
				60.75	60.75
				46,744.44	46,744.44
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		6,617.52
		ACCOUNTS PAYABLE	248-000-202.000		5,316.37
		ACCOUNTS PAYABLE	592-000-202.000		34,059.50
		ACCOUNTS PAYABLE	641-000-202.000		751.05
			TOTAL INCREASE IN PAYABLE:		46,744.44

Memo

DATE: July 16, 2021
TO: City Commission
FROM: Amanda Morgan
City Administrator
SUBJECT: Agenda Item 6: Cemetery Rules

The City Commission will be asked to approve an ordinance to amend Section 22-59 of the code of ordinances to amend the cemetery regulations.

Background Information

During the last City Commission meeting a letter from a local resident, who was also present at the meeting, was discussed. The resident had purchased a plot in the section of the cemetery in which the rules limited monuments to being flush mounted only. However, she had purchased a raised monument to be placed on her husband's gravesite. After much discussion on the rules, the City Commission expressed an interest in considering an ordinance to amend the cemetery rules to remove the restrictions on flush monuments in certain portions of the cemetery.

The draft ordinance is ready for the City Commission's approval. Please remember that the adoption of an ordinance is a two-step process. The ordinance was introduced at the meeting on July 6, 2021 and is now ready for adoption. Please note that an ordinance does not become effective until publication, which is approximately 10 days after approval.

Attachments

- Draft Ordinance

Recommended Motion

Motion to approve an ordinance to amend Section 22-59 of the code of ordinances to amend the cemetery regulations.

CITY OF FENNVILLE
ORDINANCE 2021-04

**AN ORDINANCE TO AMEND SECTION 22-59
OF THE CODE OF ORDINANCES TO AMEND THE CEMETERY REGULATIONS**

WHEREAS, Section 22-59 sets restrictions on the placement of monuments on cemetery lots within the Fennville Cemetery.

WHEREAS, the City of Fennville wishes to remove the restriction requiring flush monuments in certain sections of the cemetery.

THEREFORE, the City of Fennville ordains:

SECTION 1

Section 22-59 of the Code of Ordinances is amended to read as follows:

Sec. 22-59. Restrictions on placement of monuments.

~~(a) — No monument or marker of any type, other than a tablet lying not above ground level, shall be erected in any lot lying north of the most northerly drive of the cemetery.~~

(b) — No marker may be placed on any lot if there are any charges due or outstanding on the purchase of such lot or the grave opening performed by the city.

SECTION 2

Severability: The provision of this ordinance shall be deemed severable and it is expressly declared that the City of Fennville City Commission would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid; and if any provisions of this ordinance or the application thereof to any person or circumstances I held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

SECTION 3

Effective Date: This ordinance shall take effect after its passage and publication as provided by City Charter.

INTRODUCED by the City Commission of the City of Fennville on the 6th day of July, 2021.

ADOPTED by the City Commission of the City of Fennville on the ____ day of July, 2021.

Thomas Pantelleria, Mayor

CERTIFICATE

I, the undersigned, the duly qualified Clerk/Treasurer of the City of Fennville, Allegan County, State of Michigan, do hereby certify that the foregoing Ordinance was adopted by the City of Fennville City Commission on the ____ day of July, 2021; and the same was published in a paper of general circulation in the City of the ____ day of July, 2021.

Deborah Perez, City Clerk/Treasurer