



CITY COMMISSION MEETING MINUTES

City Hall, 125 South Maple Street, Fennville, MI 49408
Monday, October 5, 2020
7:00 p.m.

In light of the recent orders to limit social interactions due to COVID-19, the City Commission allowed for participation through a virtual meeting site or by telephone.

MINUTES

1. Call to Order/Roll Call

The meeting was called to order by Mayor Pantelleria at 7:00 p.m.

Roll Call:

Present: Almquist, Bolles, Hayden, Jamros, Machan, Suerth, Pantelleria

Absent:

2. Pledge of Allegiance

Pledge of Allegiance was recited.

3. Approval of Agenda

Agenda was approved as submitted. Mayor Pantelleria addressed the Commission and reminded them that new items need to be introduced as Agenda items and not part of a Committee report to allow for proper preparation.

4. Public Comments: Richard Lowing and Toby Hutchins introduced themselves to the Commission; both are running for the School Board.

5. The City Commission will receive a report from the School Board on the school project and discuss the recreation millage on the November ballot.

Toby Hutchins gave the Commission an update on the school construction bond projects and provided information related to the new recreation millage that is on the November ballot. The recreation millage will be community wide; not specific only to the City of Fennville, and will provide for the operation of the Community Athletic Center.

6. Approval of the following City Commission Minutes:

- a. Regular Meeting: [September 21, 2020](#)

Moved by Suerth, seconded by Pantelleria, to approve the September 21, 2020 minutes as presented. Voted Yes: All. Motion carried.

7. Reports & Minutes: None

NEW BUSINESS

8. The City Commission will be asked to discuss Halloween and trick-or-treating.

Background Information

The way we celebrate Halloween will need to be different this year due to COVID 19. Attached are recommendations from the MDHHS on conducting trick-or-treating. Staff is recommending that the City Commission ask that all citizens wishing to participate adhere to these guidelines, and that the guidelines be placed on the City's website and Facebook page.

The City Commission also typically recommends hours for trick-or-treating to occur. The Commission should consider adopting the same recommendations this year as well.

Moved by Bolles, seconded by Jamros, to set the recommended hours for Trick-or-Treating from 6:00 p.m. - 8:00 p.m. Voted Yes: All. Motion carried.

9. The City Commission will receive a draft of the following agreements as prepared by the Fennville Area Fire Board:

- a. Agreement with the Fire Board for a contract employee
- b. Employment Agreement between the City of Fennville and Paul Hapke.

Background Information

The Fennville Area Fire Board would like to present the City Commission with two draft agreements they have prepared.

1. An agreement with the Fire Board for a contract employee
2. An employment Agreement between the City of Fennville and Paul Hapke.

The Draft agreements are for the City Commission's review. The copies include the mark up of all changes as well as some comments the Fire Board received from counsel.

These agreements were prepared by the Fire Board and finalized during their meeting on September 29th at which time the draft was sent to the City Administrator. Staff is not recommending any action be taken at this time until the City Commission, staff and attorney have an opportunity to more thoroughly review the draft agreements on the City's behalf and any and all questions from the City can be addressed. The City Commission may want to consider a workshop meeting with the City's attorney to discuss these items in more depth.

Commission discussed the agreements and the Fire Board's desire to eliminate the City from the Agreements and have the Fire Board maintain control; the FAFB would then contract with the employee. Discussion tabled.

10. Reports of Standing Committees:

- a. Finance/Personnel: Financial planner may attend next meeting to discuss future millage proposals.
- b. City Services (Police, Ambulance & Fire): The FAFB will continue discussion on the Agreements/contract with the full-time employee. The Police are providing coverage for six

- days a week and researching grant opportunities; the deadline for paying Hazard pay was extended to the end of October.
- c. City Properties: The City's wood chipper is operational and being used to decrease the brush pile; residents are not allowed to dispose of brush at this time since the area is being used by the contractors as an equipment staging area. Sidewalk still needs to be repaired by Woodridge Apts.
 - d. Ordinances/Community Relations: Blight on Crane Street being addressed.
 - e. Planning: Meeting on 10/6/20.
 - f. Administrative/DDA: Meeting on 10/7/20 to discuss Goose Festival/Halloween events.

11. Miscellaneous

Dave Johnson inquired of the new street lights installed by Consumer Energy in the school crosswalk; they are not functioning and the area is very dark. Erik Almquist will contact Consumers Energy for an update on the crosswalk lights, as well as other lights out in the same area.

12. City Attorney Report: None

13. City Administrator Report

Update on the USDA project: new water system being installed at ConAgra, Reynolds Street is finished and South Maple Street is next. 25% of the water meters have been changed by Ferguson Waterworks. Discharge of the lagoons will begin soon as well as work on the lift station on Third Street and new lift station on Maple Street. Still waiting for the official approval on the MEDC grant.

14. Approval of Bills

- a. Pay Applications:
 - \$60,810.30 to Lite Load Services LLC for the Landsburg Road Project.
 - \$327,095.10 to B&L Excavating for the USDA Water Projects – Contract 1
- b. Invoices - \$21,103.17

Moved by Pantelleria, seconded by Almquist, to pay Lite Load Services LLC in the amount of \$60,810.30 for the Landsburg Road Project. Voted Yes: All. Motion carried.

Moved by Pantelleria, seconded by Bolles, to pay B&L Excavating in the amount of \$327,095.10 for the USDA Water Projects (Contract 1). Voted Yes: All. Motion carried.

Moved by Machan, seconded by Almquist, to pay approve the payment of invoices totaling \$21,103.17. Voted Yes: All. Motion carried.

15. Adjournment

Meeting adjourned at 8:43 p.m.

Respectfully submitted,

Deborah Perez
City Clerk/Treasurer