



## CITY COMMISSION MEETING MINUTES

City Hall, 125 South Maple Street, Fennville, MI 49408  
Monday, September 21, 2020  
7:00 p.m.

In light of the recent orders to limit social interactions due to COVID-19, the City Commission allowed for participation through a virtual meeting site or by telephone.

### **MINUTES**

#### **1. Call to Order/Roll Call**

The meeting was called to order by mayor Pantelleria at 7:00 p.m.

Roll Call:

Present: Almquist, Bolles, Jamros, Machan, Suerth, Pantelleria  
Absent: Hayden

#### **2. Pledge of Allegiance**

Pledge of Allegiance was recited.

#### **3. Approval of Agenda**

Agenda was approved as submitted.

#### **4. Public Comments**

None at this time.

#### **5. Approval of the following City Commission Minutes:**

- a. Regular Meeting: [September 8, 2020](#)

Moved by Suerth, seconded by Bolles, to approve the September 8, 2020 minutes as presented. Voted Yes: All. Motion carried.

#### **6. Reports & Minutes**

- a. MTS Report – August 2020

Report was reviewed.

### **NEW BUSINESS**

#### **7. The City Commission will be asked to approve Addendum 3 to the agreement with Prein&Newhof for engineering services related to the SRF Project.**

##### Background Information

The City Commission is being asked to approve an amendment to the professional services agreement with P&N for the SRF Projects. This amendment is related to time spent by

engineering staff on Value Engineering negotiations with K&R and issuing the post bid Addendum 3, totaling \$5,569.50. These expenses have been reviewed by EGLE and are considered eligible expenses.

The amendment would transfer the remaining Project Plan Phase budget to the Construction Phase to cover most of the cost with a small amount from project contingency.

Moved by Suerth, seconded by Machan, to approve Addendum 2 to the agreement with Prein&Newhof for engineering services related to the SRF Project. Voted Yes: All. Motion carried.

Mayor would like Prein&Newhof to prepare an update to the project costs to date.

## **8. Reports of Standing Committees:**

- a. Finance/Personnel: Quarterly budget report review in October. City Services (Police, Ambulance & Fire): Fire Board will meet on 9/29/20 and review the City-FAFB/Contract Employee contracts. Retirement party for Mike Andry, former Fire Chief, will be 9/26/20 at the Fire Station at 3:00pm. The hiring of another Police Officer is still being considered; Officer Schipper will have to reduce her Saturday coverage; after 10/15/20 status can be checked regarding the Department of Justice grants.
- b. City Properties: Ordinance does not allow shooting within the City limits; consider amending the ordinance to allow for the shooting of geese. Commission isn't happy with the condition of 58<sup>th</sup> Street after it was paved; request Dana Burd prepare a statement to the contractor.
- c. Ordinances/Community Relations: No report.
- d. Planning: Meeting 10/6/20; restriction of number of storage unit facilities in the City limits will be discussed as well as a sign variance for the former SuCasa building (306 W. Main Street) and a zoning map update.
- e. Administrative/DDA: Awaiting a festivities update from Amy Cook to coincide with Halloween; scavenger hunt, porch parade and treat bags for the kids are possibilities.

## **9. Miscellaneous**

None.

## **10. City Attorney Report**

No report.

## **11. City Administrator Report**

The City Administrator updated the Commission on the USDA projects; water meter replacements began 9/21/20; sewer bond counsel will meet 9/22/20; construction meeting will be 9/25/20; MEDC will meet this week for official grant awarding; conference call scheduled with financial advisor on 9/24/20 to discuss impact to the General Fund if another fulltime police officer is hired; open DPW position has been advertised and 10/9/20 will be the first review of applications.

## **12. Approval of Bills**

- a. Invoices – totaling \$52,782.84

Moved by Machan, seconded by Jamros, to approve payment of invoices totaling \$ 52,782.84. Voted Yes: All. Motion carried.

**13. Adjournment**

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Deborah Perez". The signature is written in a dark ink and is positioned above the typed name.

Deborah Perez  
City Clerk/Treasurer