



## CITY COMMISSION MEETING AGENDA

City Hall, 125 South Maple Street, Fennville, MI 49408  
Monday, October 5, 2020  
7:00 p.m.

In light of the recent orders to limit social interactions due to COVID-19, the City Commission will allow for participation through a virtual meeting site or by telephone. To access the meeting visit:

Join Zoom Meeting

Meeting ID: 816 8476 5423

<https://us02web.zoom.us/j/81684765423>

One tap mobile

+13126266799,,81684765423# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

As always, citizens can also submit their comments in writing by 6:30 p.m. by:

Email to [amorgan@fennville.com](mailto:amorgan@fennville.com)

Drop Box located on the parking lot side of City Hall

By mail to PO Box 666, Fennville, MI 49408

### **AGENDA**

**1. Call to Order/Roll Call**

**2. Pledge of Allegiance**

**3. Approval of Agenda**

**4. Public Comments**

*During this time, members of the public will be given an opportunity to speak on items not on the agenda. Please remember that comments are limited to 5 minutes and should be directed toward the Mayor. If you wish to speak to an item on the agenda, you will be given the chance to do so before the Commission discusses the item.*

**5. The City Commission will receive a report from the School Board on the school project and discuss the recreation millage on the November ballot.**

**6. Approval of the following City Commission Minutes:**

- a. Regular Meeting: [September 21, 2020](#) – Click on link to view draft minutes

**7. Reports & Minutes**

### **NEW BUSINESS**

**8. The City Commission will be asked to discuss Halloween and trick-or-treating.**

**9. The City Commission will receive a draft of the following agreements as prepared by the Fennville Area Fire Board:**

- a. Agreement with the Fire Board for a contract employee
- b. Employment Agreement between the City of Fennville and Paul Hapke.

**10. Reports of Standing Committees:**

- a. Finance/Personnel: *Mayor, Machan, Suerth*
- b. City Services (Police, Ambulance & Fire): *Machan, Suerth, Jamros*
- c. City Properties: *Jamros, Bolles*
- d. Ordinances/Community Relations: *Hayden, Almquist*
- e. Planning: *Bolles, Suerth*
- f. Administrative/DDA: *Mayor, Almquist, Bolles*

**11. Miscellaneous**

**12. City Attorney Report**

**13. City Administrator Report**

**14. Approval of Bills**

- a. Pay Applications:
  - \$60,810.30 to Lite Load Services LLC for the Landsburg Road Project.
  - \$327,095.10 to B&L Excavating for the USDA Water Projects – Contract 1
- b. Invoices totaling \$21,103.17

**15. Adjournment**

# Memo

DATE: October 2, 2020  
TO: City Commission  
FROM: Amanda Morgan  
City Administrator  
SUBJECT: Agenda Item 8: Halloween 2020

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The City Commission will be asked to discuss Halloween and trick-or-treating.

## Background Information

The way we celebrate Halloween will need to be different this year due to COVID 19. Attached are recommendations from the MDHHS on conducting trick-or-treating. Staff is recommending that the City Commission ask that all citizens wishing to participate adhere to these guidelines, and that the guidelines be placed on the City's website and facebook page.

The City Commission also typically recommends hours for trick-or-treating to occur. The Commission should consider adopting the same recommendations this year as well.

## Attachment(s)

- MDHHS Guidelines.

## Recommended Action

Motion to recommend trick-or-treating hours within the City of Fennville on October 31, 2020.

# THE ONLY THING SCARY ABOUT HALLOWEEN SHOULD BE THE COSTUMES

## STAY SAFE!

The way we celebrate Halloween in Michigan will be different this year due to COVID 19. There are still many ways to celebrate safely. Here are some tips to help Michiganders stay safe this year.

Make sure to also check on and follow guidance or regulations released by the local health department.

## HOMEOWNERS

- Do not hand out candy if you are sick.
- Wear a face mask covering BOTH your mouth and nose.
- Use duct tape to mark 6 foot lines in front of your home and leading to driveway/front door.
- Position a distribution table between yourself and trick or treaters.
- Distribute candy on disinfected table to eliminate direct contact.
- Wash hands often.
- Consider handing out candy in an open space where distancing is possible, rather than from the front door.
- Consider a neighborhood costume parade, it is an easy way to keep safe space between children.

## PARENTS AND TRICK-OR-TREATERS

- Share with your children that this year may be different than last, but let them know some of the new ways you plan to celebrate and still have lots of fun.
- Stay home if sick.
- Talk with your children about safety and social distancing guidelines and expectations. Keep a 6 foot distance from others not in your family group.
- Trick or treat with the people you live with.
- Participate in one way trick or treating and guide children to stay to the right to ensure social distancing.
- Avoid congregating in groups around houses.
- Carry a flashlight at night and ensure your children have reflective clothing.
- Wear a face mask covering BOTH your mouth and nose
  - A costume mask (such as for Halloween) is not a substitute for a cloth mask.
  - Do not wear a costume mask over a protective cloth mask if wearing both causes difficulty breathing. Instead, consider using a Halloween themed cloth mask.
- Only go to houses with safety measures in place.
- Inspect candy.
- Wash hands frequently with soap and water or use sanitizer containing at least 60 percent alcohol, especially before eating or after coughing/sneezing, and as soon as you return home.
- Check out [halloween2020.org](https://halloween2020.org) to find exciting activities and ways to celebrate Halloween this year based on levels of COVID risks in your area.

## HERE ARE SOME IDEAS FOR SAFE HALLOWEEN GATHERINGS:

- Consider refraining from Halloween gatherings this year or use an online meeting platform to have a virtual party instead.
- If you choose to have a gathering:
  - Only have a few people over to limit the possibility of crowding. Indoor gatherings over 10 people are prohibited by EO 2020-183.
  - Have all food and party favors set out individually to prevent cross contamination. (Avoid buffet style or shared food and drinks.)
  - Make sure there are plenty of areas with hand sanitizer with at least 60 percent alcohol.
  - Stay 6 feet away from others.
  - Wear a fun face mask, instead of a costume mask.

State of Michigan COVID 19 Website

[Michigan.gov/Coronavirus](https://Michigan.gov/Coronavirus)

Centers for Disease Control and Prevention

Halloween Guidance:

[CDC.gov/coronavirus/2019\\_ncov/daily\\_life\\_coping/holidays](https://CDC.gov/coronavirus/2019_ncov/daily_life_coping/holidays)

Partnership for a Safe Halloween: [Halloween2020.org](https://Halloween2020.org)



# Memo

DATE: October 2, 2020  
TO: City Commission  
FROM: Amanda Morgan  
City Administrator  
SUBJECT: Agenda Item 9: Draft Agreements from FAFB

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The City Commission will receive a draft of the following agreements as prepared by the Fennville Area Fire Board:

- a. Agreement with the Fire Board for a contract employee
- b. Employment Agreement between the City of Fennville and Paul Hapke.

## Background Information

The Fennville Area Fire Board would like to present the City Commission with two draft agreements they have prepared.

1. An agreement with the Fire Board for a contract employee
2. An employment Agreement between the City of Fennville and Paul Hapke.

The Draft agreements are for the City Commission's review. The copies include the mark up of all changes as well as some comments the Fire Board received from counsel.

These agreements were prepared by the Fire Board and finalized during their meeting on September 29<sup>th</sup> at which time the draft was sent to the City Administrator. Staff is not recommending any action be taken at this time until the City Commission, staff and attorney have an opportunity to more thoroughly review the draft agreements on the City's behalf and any and all questions from the City can be addressed. The City Commission may want to consider a workshop meeting with the City's attorney to discuss these items in more depth.

## Attachment(s)

- DRAFT Agreement with the FAFB for a contract employee
- DRAFT Employment Agreement between the City of Fennville and Paul Hapke.

## Recommended Action

No action recommended at this time.

**CITY OF FENNVILLE AND THE FENNVILLE AREA FIRE BOARD**  
**AGREEMENT FOR CONTRACT EMPLOYEE**

This Agreement for Contract Employee dated for reference purposes this \_\_\_\_ day of June, 2017 (the “Agreement”) is made by and between the City of Fennville, with offices at 125 222 South Maple Street, Fennville, Michigan (the “City”), and the Fennville Area Fire Board (“Fire Board”), of 599 W. Fennville St., Fennville, MI 49408. The Fire Board is comprised of appointed members of the Fennville City Commission and residents of Manlius Township appointed to represent the Manlius Township Board.

**Commented [DRM1]:** (1) It is not necessary to add this sentence, though it doesn't necessarily hurt, either. Just wonder “why” it is added. (2) Will this always be the case? Will it always be residents appointed to represent the Board? Even if it is Board members, I am assuming that the Board members are themselves residents of the Township, so it shouldn't be a problem, unless they ever want to appoint a non-resident.

A. **General Agreement.** Subject to all of the terms and provisions of this Agreement, the City and the Fire Board agree to jointly maintain one employee (the “Employee”) and the City, as a cost saving service to itself and the Township, will employ and provide payroll and benefit services for one Employee.

**Commented [DRM2]:** Need to add comma after Township.

B. **Shared Arrangement.** The City will employ the Employee, and it will contract the Employee’s services to the Fire Board, and the Fire Board will be solely responsible to provide the Employee with any equipment or supplies necessary for the Employee to perform duties by this Agreement.

C. **Term.** This Agreement shall begin on the date executed and continue for a period of five years. At the end of the five-year-period, this Agreement shall automatically renew for an indefinite period until the written revocation of one or both parties. At any point beyond the five years, revocation must be given with six months’ notice.

D. **Administration.** The Employee will be an employee of the City, but through the contract relationship, 100 percent of Employee’s services will be for the benefit of the Fire Board. The City will bill the Fire Board the full cost of the Employee’s services, including wages, fringe benefits, payroll taxes, and incidental employment costs. The employment terms for the Employee, including ~~compensation and~~ fringe benefits, are set forth ~~on the attached Exhibit A in the accompanying employment agreement.~~ The Fire Board will report ~~to the City Employee~~ performance of the Employee to the City and Township Board as requested. The Employee (full-time firefighter) will be solely administered and managed by the Fire Chief and Fire Board and will adhere only to the policies of the Fire Board and Fire Department as set forth in the Fire Department handbook. If there is a case where the full-time firefighter is also the Chief, then the management and oversight of the Employee will be the sole responsibility of the Fire Board. ~~These~~ terms may be modified from time to time by agreement of both the City, Manlius Township Board and the Fire Board.

**Commented [DRM3]:** Recommend “and” rather than “or”

E. **Employee.** ~~A hiring committee, consisting of Danielle Brien and Sarah Bushee-Zawila, will meet together and conduct interviews and make a recommendation to the City Commissioners and the Fennville Area Fire Board. The committee recommendation for Employee~~

**Commented [DRM4]:** City Commission should strongly consider the wisdom of having an employee who is not subject to City oversight. This may be a unique situation where the City Commission deems that appropriate, but you do not want the City Employee to engage in discriminatory behavior, for example, without the ability to discipline or terminate the Employee.



~~shall then be subject to the approval of both the City Commission and the Fennville Area Fire Board. The Fire Board will be responsible for hiring of the Employee, will be the responsibility of the Fire Board, which will make their recommendation for subject to the approval of the City Commission and Township Board. Although technically a "City Employee", the City recognizes that this Employee is to be solely administered and managed by the terms set forth in Section D by the City and Township representatives that make-up the Fire Board.~~

Commented [DRM5]: See comment above – make sure you want the City's oversight of the Employee to be limited to the City's representatives on the Fire Board.

F. **Miscellaneous.** This Agreement shall not be assignable. All notices to be served shall be in writing and addressed to the parties at their addresses; they may be served or transmitted in person or by ordinary or certified mail properly addressed with sufficient postage. This Agreement has been executed in the State of Michigan and shall be governed by Michigan law. The waiver by any party of a breach or violation of any provision of this Agreement shall not be a waiver of any subsequent breach or violation of the same or any other provision of this Agreement. If any section or provision of this Agreement is unenforceable for any reason, the unenforceability shall not impair the remainder of this Agreement, which shall remain in full force and effect. This Agreement represents the entire understanding and agreement between the parties; all prior understandings and agreements are specifically merged in this Agreement. The captions in this Agreement are for convenience only and shall not be considered as part of this Agreement or in any way amplifying or modifying its terms.

The parties have executed this Agreement as of the day and year first above written.

FENNVILLE ARE FIRE BOARD

CITY OF FENNVILLE

By: \_\_\_\_\_  
~~Craig Nelson~~, Chairperson Fennville Area  
Fire Board

By: \_\_\_\_\_  
~~Thomas Pantelleria~~, City Mayor

## EMPLOYMENT AGREEMENT

This Contract Employment Agreement (the "Agreement") is made this 30th day of January 2019, and is made by and between the City of Fennville, with offices at 222 South Maple Street, Fennville, Michigan (the "City"), and Paul Hapke, an individual, of Fennville AHeagan, Michigan (the "Employee").

WHEREAS, the parties desire to enter into this Agreement to define and set forth the terms and conditions of the Employee's employment with the City;

THEREFORE, IT IS AGREED between the parties as follows.

A. Retention of the Employee. Subject to all the terms and provisions of this Agreement, the City retains the Employee to provide services for which he will be contracted to the Fennville Area Fire Board (the "Fire Department").

B. Hours of Work. The Employee will provide approximately 40 hours of work per week in a full-time capacity. ~~Full time hours will be 7:30AM—4:00PM, Monday—Friday, with an unpaid half hour lunch to be taken between 11:00AM and 1:00PM. Full time hours will be set by the Fire Board and/or the Fire Chief on a case by case basis. Schedule changes will be considered on a case by case basis with final approval given by the Fire Chief.~~ The Employee may also voluntarily provide on-call services, the hours for which will vary. In the case of the full-time employee holds the position of Fire Chief, the Fire Board will approve all schedule changes.

C. Compensation. As compensation for the services provided pursuant to this Agreement, the City will pay the Employee an hourly wage to be determined by the Fire Board and approved by the entities City and Fire Board. \$16.25 per hour. The City will pay the Employee overtime compensation ~~for any hours paid over 53 hours as required by law. All required training activities will be compensated in the form of compensatory time off at an equal rate for each required training hour. Any trainings that can be completed by oneself the Employee alone during the regular shift should be completed that way. If training is the type that is team oriented or group, the City will pay the eEmployee will be compensated for such training time at the same rate as other firefighters are compensated for trainings by the Fire Board.~~ The City will issue the Employee a W-2 tax form at the appropriate time. Voluntary on-call services will be compensated by the Fennville Area Fire Board, according to their policies. Compensation will be evaluated at the time of the Employee's Performance Appraisal and may be increased at that time.

D. Position and Performance of Duties. The City as an accommodation to the Fire Department, employs the Employee as a full-time fire fighter or any related position needed for the Fire Department, and the Employee hereby agrees to serve the City in such capacity. The Employee agrees that he will perform the duties faithfully and efficiently, subject to the direction of the Fire Department Chief and/or Fire Board, and will be solely overseen and managed by the Chief and/or Fire Board, their policies and handbook, under the terms of this Agreement.

E. Fringe Benefits. The following will dictate the benefits to which the Employee will be entitled. Except as expressly provided in this Agreement, the City will provide no other benefits to the Employee.

1. The Employee will be entitled to time off with pay on the six holidays recognized by the City, which include: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas. The Employee may elect to work said holidays in exchange for an additional day of vacation, as agreed between the Employee and the Fire Department Chief. No exchange, however, may take place if it would cause the Employee to work more than 40 hours in a given week, with the exception of any voluntarily provided on-call time.
2. The Employee will be entitled to three paid personal days per year to be used for sick or other personal leave. These days will be awarded to the Employee on his date of hire and yearly on his anniversary date thereafter. These days are not cumulative, and they will expire if not used during the year or if the Employee leaves or is asked to leave the City's employment for any reason.
3. The Employee will be entitled to 10 paid vacation days per year. These days will be awarded to the Employee on the date of his hire and yearly on his anniversary date thereafter. The Employee will be ineligible to use these days, however, until after the first 90 days of his employment. These days are not cumulative, and they must be used within each respective year of the Employee's employment. If the Employee ceases to work for the City at any time for any reason, he will be entitled to a cash payout of any unused vacation time, prorated for the portion of the year he worked. For example, if the Employee leaves six months into his employment year, he will be paid for five days of vacation time, provided that he has not already used the time.
4. Time off will be requested with seven (7) days' notice, Fire Chief [and/or Fire Board](#) will have final approval.
5. The City will pay its share of the Federal Insurance Contributions Act and Medicare taxes on the Employee's behalf; and the Employee will pay his matching contributions.
6. The City will also provide worker's compensation coverage for the Employee.
7. The City will provide the Employee with pension contributions in accordance with the eligibility requirements of the City's plan.
8. The City will provide the Employee with health insurance in accordance with

the eligibility requirements of the City's plan. If the Employee elects to waive health insurance coverage, the City will provide the Employee with a stipend of \$90.00 per week in exchange for each month in which the insurance coverage is waived.

F. At Will Employment Relationship. In the performance of his obligations pursuant to this Agreement, the Employee will be an at will employee for the City, ~~subject to the City's Personnel Policy~~, except as otherwise provided by this Agreement.

GF. Term. The terms of this Agreement will commence [redacted] and will remain in effect until it is terminated by either party, as provided below.

H. Termination by Notice. This Agreement may be terminated by the City only at the request of the Fire Board, or the Employee, without cause or reason, at any time upon written notice to the other party.

I. Effect of Termination. Upon termination of this Agreement, the parties will have no further obligation to each other except to cooperate with each other if any claim is filed against either of them with respect to the services rendered pursuant to this Agreement.

J. Amendment. This Agreement may be amended as needed as approved in writing by both parties.

K. Miscellaneous. This Agreement will not be assignable. All notices to be served will be in writing and addressed to the parties at their addresses; they may be served or transmitted in person or by ordinary or certified mail properly addressed with sufficient postage. This Agreement has been executed in the State of Michigan and will be governed by Michigan law. The waiver by any party of a breach or violation of any provision of this Agreement will not be a waiver of any subsequent breach or violation of the same or any other provision of this Agreement. If any section or provision of this Agreement is unenforceable for any reason, the unenforceability will not impair the remainder of this Agreement, which will remain in full force and effect. This Agreement represents the entire understanding and agreement between the parties; all prior understandings and agreements are specifically merged in this Agreement. The captions in this Agreement are for convenience only and will not be considered as part of this Agreement or in any way amplifying or modifying its terms.

The parties have executed this Agreement as of the day and year first above written.

THE EMPLOYEE

CITY OF FENNVILLE

\_\_\_\_\_

By: \_\_\_\_\_  
**Tom Pantelleria**, City Mayor



September 25, 2020  
2200351

Ms. Amanda Morgan, City Administrator  
City of Fennville  
125 S. Maple Street  
Fennville, MI 49408

RE: Landsburg Road Reconstruction (TEDF) – Contractor’s Application for Payment & Substantial Completion

Dear Amanda:

Please find enclosed for your approval and signature 3 copies of the Application for Payment No. 1 (FINAL) for the subject project. Upon your approval and signature, please process payment and return one copy to our office for our files.

All work has been completed in general conformance with the plans and specifications. The Certificate of Substantial Completion was dated September 8, 2020. The completed project punch list and certificate are attached for your records.

We therefore recommend payment in the amount of \$60,810.30 to Lite Load Service LLC. This represents the entire original contract amount and there will only be one payment for this project.

If you have any questions, please contact our office.

Sincerely,

**Prein&Newhof**



Dana R. Burd, P.E.

Enclosures: Contractor’s Application for Payment #1 (Final), 3 copies  
Certificate of Substantial Completion  
Completed Punch list

c: VIA EMAIL  
Cathey Sampselle, MDOT

## Contractor's Application for Payment No.

2

	Application Period: August 13 - Sept 18, 2020	Application Date: 9/18/2020
To (Owner): City of Fennville	From (Contractor): B&L Excavating LLC	Via (Engineer): Prein&Newhof
Project: Water System Improvements (USDA)	Contract: Contract No. 1 - Water Main	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 2180424

### Application For Payment Change Order Summary

Number	Additions	Deductions	
1		\$1,530.00	<b>1. ORIGINAL CONTRACT PRICE..... \$ \$1,050,811.00</b>
			<b>2. Net change by Change Orders..... \$ -\$1,530.00</b>
			<b>3. Current Contract Price (Line 1 ± 2)..... \$ \$1,049,281.00</b>
			<b>4. TOTAL COMPLETED AND STORED TO DATE</b>
			(Column F total on Progress Estimates)..... \$ \$534,853.00
			<b>5. RETAINAGE:</b>
			a. 10% X \$534,853.00 Work Completed..... \$ \$53,485.30
			b. X _____ Stored Material..... \$ _____
			c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$53,485.30
			<b>6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$481,367.70</b>
			<b>7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$154,272.60</b>
			<b>8. AMOUNT DUE THIS APPLICATION..... \$ \$327,095.10</b>
			<b>9. BALANCE TO FINISH, PLUS RETAINAGE</b>
			(Column G total on Progress Estimates + Line 5.c above)..... \$ \$567,913.30
TOTALS		\$1,530.00	
NET CHANGE BY CHANGE ORDERS	<b>-\$1,530.00</b>		

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

  
  

**Contractor Signature**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Payment of: \$ 327,095.10  
(Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_  
(Engineer) (Date)

Payment of: \$ 327,095.10  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/06/2020	AP	ADT COMMERCIAL CONTRACTED SERVICES Vnd: MISC Invoice: 136023593	Invoice: 136023593 Ref#: 13677 (OPEN LOCKED NIGHT DROP BOX) 101-265-818.000 101-000-202.000	433.00	433.00
		Expected Check Run: 10/06/2020		<u>433.00</u>	<u>433.00</u>
10/06/2020	AP	ALIGNMENTS AND MORE PURCHASED REPAIRS & MAINTENANCE Vnd: MISC Invoice: 000001906	Invoice: 000001906 Ref#: 13679 (FORD F-350 FRONT END ALIGNMENT) 641-000-930.030 641-000-202.000	100.00	100.00
		Expected Check Run: 10/06/2020		<u>100.00</u>	<u>100.00</u>
10/06/2020	AP	ALLEGAN COUNTY IS CONTRACTED SERVICES Vnd: AL018 Invoice: 2020-024	Invoice: 2020-024 Ref#: 13694 (QTLRY TECH SUPPORT) 101-265-818.000 101-000-202.000	417.84	417.84
		Expected Check Run: 10/06/2020		<u>417.84</u>	<u>417.84</u>
10/06/2020	AP	ALLEGAN COUNTY NEWS PRINTING AND PUBLISHING Vnd: AL009 Invoice: 3901	Invoice: 3901 Ref#: 13678 (PUBLISHING / PLANNING COMMISSION) 101-721-900.000 101-000-202.000	220.00	220.00
		Expected Check Run: 10/06/2020		<u>220.00</u>	<u>220.00</u>
10/06/2020	AP	AMBS CALL CENTER CONTRACTED SERVICES CONTRACTED SERVICES Vnd: AM006 Invoice: 200910285	Invoice: 200910285 Ref#: 13695 (MISS DIG) 592-110-818.000 592-210-818.000 592-000-202.000	124.25 124.25	248.50
		Expected Check Run: 10/06/2020		<u>248.50</u>	<u>248.50</u>
10/06/2020	AP	ARAMARK UNIFORMS & EQUIPMENT UNIFORMS & EQUIPMENT Vnd: AR002 Invoice: 22783865	Invoice: 22783865 Ref#: 13680 (DPW UNIFORMS) 592-110-956.010 592-210-956.010 592-000-202.000	35.98 35.98	71.96
		Expected Check Run: 10/06/2020		<u>71.96</u>	<u>71.96</u>
10/06/2020	AP	AUTO-WARES GROUP SUPPLIES Vnd: AU001 Invoice: STATEMENT	Invoice: STATEMENT Ref#: 13681 (9/25/20 STATEMENT) 641-000-727.000 641-000-202.000	62.63	62.63
		Expected Check Run: 10/06/2020		<u>62.63</u>	<u>62.63</u>



Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/06/2020	AP	BAKER TILLY MUNICIPAL ADVISORS, LLC MISC EXPENSE / SRF Vnd: BA009 Invoice: BTMA6589	Invoice: BTMA6589 Ref#: 13682 (PROF FEES RE SRF SEWER BONDS) 592-220-956.000 592-000-202.000	12,750.00	12,750.00
		Expected Check Run: 10/06/2020		<u>12,750.00</u>	<u>12,750.00</u>
10/06/2020	AP	BIDCORP.COM CONTRACTED SERVICES Vnd: BI011 Invoice: 100120	Invoice: 100120 Ref#: 13683 (BID SERVICE FEE) 641-000-818.000 641-000-202.000	30.00	30.00
		Expected Check Run: 10/06/2020		<u>30.00</u>	<u>30.00</u>
10/06/2020	AP	BRUCE'S BLACKTOP CONTRACTED SERVICES Vnd: BR013 Invoice: 2287	Invoice: 2287 Ref#: 13684 (BORE ON LANDSBURG RD) 592-110-818.000 592-000-202.000	1,100.00	1,100.00
		Expected Check Run: 10/06/2020		<u>1,100.00</u>	<u>1,100.00</u>
10/06/2020	AP	BURNETT & KASTRAN, P.C. CONTRACTED SERVICES Vnd: BU001 Invoice: STATEMENT	Invoice: STATEMENT Ref#: 13685 (CITY ATTORNEY SERVICES FOR SEPT 2020) 101-336-818.000 101-000-202.000	516.00	516.00
		Expected Check Run: 10/06/2020		<u>516.00</u>	<u>516.00</u>
10/06/2020	AP	CARDMEMBER SERVICE SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES UNIFORMS & EQUIPMENT SUPPLIES UNIFORMS & EQUIPMENT CONTRACTED SERVICES CONTRACTED SERVICES Vnd: CA003 Invoice: STATEMENT Vnd: CA003 Invoice: STATEMENT	Invoice: STATEMENT Ref#: 13676 (CREDIT CARD STMT / 9/25/20) 101-101-727.000 101-262-727.000 101-265-727.000 101-301-727.000 592-110-727.000 592-110-956.010 592-210-727.000 592-210-956.010 592-110-818.000 101-301-818.000 101-000-202.000 592-000-202.000	15.89 70.00 52.59 82.09 566.87 48.48 113.71 48.48 212.72 128.00	348.57 990.26
		Expected Check Run: 10/06/2020		<u>1,338.83</u>	<u>1,338.83</u>
10/06/2020	AP	CLEAN EARTH CONTRACTED SERVICES Vnd: CL002 Invoice: 308850	Invoice: 308850 Ref#: 13686 (CLEAN AND WASH LIFT STATION ON 3RD ST) 592-210-818.000 592-000-202.000	1,224.36	1,224.36
		Expected Check Run: 10/06/2020		<u>1,224.36</u>	<u>1,224.36</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/06/2020	AP	COFESSCO SUPPLIES Vnd: MISC Invoice: INV-01164-C6R1	Invoice: INV-01164-C6R1 Ref#: 13687 (FIRE EXTINGUISHER/POLICE DEPT) 101-301-727.000 101-000-202.000	130.00	130.00
		Expected Check Run: 10/06/2020		<u>130.00</u>	<u>130.00</u>
10/06/2020	AP	DEBORAH PEREZ MILEAGE MILEAGE Vnd: PE003 Invoice: STATEMENT Vnd: PE003 Invoice: STATEMENT	Invoice: STATEMENT Ref#: 13691 (MILEAGE) 101-215-860.000 592-110-860.000 101-000-202.000 592-000-202.000	16.10 29.90	16.10 29.90
		Expected Check Run: 10/06/2020		<u>46.00</u>	<u>46.00</u>
10/06/2020	AP	DICKINSONS HARDWARE SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES Vnd: DI001 Invoice: STATEMENT Vnd: DI001 Invoice: STATEMENT Vnd: DI001 Invoice: STATEMENT Vnd: DI001 Invoice: STATEMENT Vnd: DI001 Invoice: STATEMENT Vnd: DI001 Invoice: STATEMENT	Invoice: STATEMENT Ref#: 13688 (HARDWARE STORE STMT FOR SEPT 2020) 248-000-727.000 592-110-727.000 101-301-727.000 101-265-727.000 203-463-727.000 202-463-727.000 592-210-727.000 641-000-727.000 248-000-202.000 592-000-202.000 101-000-202.000 203-000-202.000 202-000-202.000 641-000-202.000	18.88 180.97 10.76 26.10 41.16 41.15 20.69 20.46	18.88 201.66 36.86 41.16 41.15 20.46
		Expected Check Run: 10/06/2020		<u>360.17</u>	<u>360.17</u>
10/06/2020	AP	ETNA SUPPLY CO SUPPLIES Vnd: ET001 Invoice: S103700584.001	Invoice: S103700584.001 Ref#: 13689 (SUPPLIES) 592-110-727.000 592-000-202.000	100.00	100.00
		Expected Check Run: 10/06/2020		<u>100.00</u>	<u>100.00</u>
10/06/2020	AP	ETNA SUPPLY CO SUPPLIES Vnd: ET001 Invoice: S103702976.001	Invoice: S103702976.001 Ref#: 13690 (SUPPLIES) 592-110-727.000 592-000-202.000	692.86	692.86
		Expected Check Run: 10/06/2020		<u>692.86</u>	<u>692.86</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/06/2020	AP	MERLE BOES INC GASOLINE GASOLINE Vnd: ME001 Invoice: 2027401 Vnd: ME001 Invoice: 2027401	Invoice: 2027401 Ref#: 13697(FUEL) 101-301-728.000 641-000-728.000 101-000-202.000 641-000-202.000	427.50 653.68	427.50 653.68
		Expected Check Run: 10/06/2020		<u>1,081.18</u>	<u>1,081.18</u>
10/06/2020	AP	MMTA MEMBERSHIP DUES Vnd: MMTA Invoice: 2816	Invoice: 2816 Ref#: 13696(TREASURER ASSOC MEMBERSHIP) 101-253-958.000 101-000-202.000	75.00	75.00
		Expected Check Run: 10/06/2020		<u>75.00</u>	<u>75.00</u>
10/06/2020	AP	TELE-RAD INC EQUIPMENT & UNIFORMS Vnd: TE002 Invoice: 899320	Invoice: 899320 Ref#: 13692(POLICE UNIFORMS) 101-301-956.000 101-000-202.000	49.59	49.59
		Expected Check Run: 10/06/2020		<u>49.59</u>	<u>49.59</u>
10/06/2020	AP	WEST MICHIGAN UNIFORM CONTRACTED SERVICES Vnd: WE007 Invoice: 5454762	Invoice: 5454762 Ref#: 13693(MATS FOR CITY HALL) 101-265-818.000 101-000-202.000	55.25	55.25
		Expected Check Run: 10/06/2020		<u>55.25</u>	<u>55.25</u>
				<u>21,103.17</u>	<u>21,103.17</u>
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		2,725.71
		ACCOUNTS PAYABLE	202-000-202.000		41.15
		ACCOUNTS PAYABLE	203-000-202.000		41.16
		ACCOUNTS PAYABLE	248-000-202.000		18.88
		ACCOUNTS PAYABLE	592-000-202.000		17,409.50
		ACCOUNTS PAYABLE	641-000-202.000		866.77
			TOTAL INCREASE IN PAYABLE:		21,103.17