



## CITY COMMISSION MEETING MINUTES

City Hall, 222 South Maple Street, Fennville, MI 49408  
Monday, July 15, 2019  
7:00 p.m.

### 1. Call to Order/Roll Call

The meeting was called to order by Mayor Pantelleria at 7:00 pm.

Present: Almquist, Hageman, Hayden, Machan, Suerth, Pantelleria.

Absent: Brien

### 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 3. Approval of Agenda

The Agenda was approved as presented.

### 4. Public Comments

Resident Larry Babinski informed the Commission of the problem he is seeing with vehicles speeding along Landsburg Road and inquired if anything could be done. Mayor Pantelleria will speak with the Chief of Police regarding the matter.

Resident John Jamros informed the Commission that he will be filing a petition for a seat on the Commission in the November 2019 election.

### 5. Approval of the following City Commission Minutes:

- a. Regular Meeting: July 1, 2019

**Moved by Suerth, seconded by Pantelleria, to approve the minutes of July 1, 2019 with corrections.** Voted Yes: All. Motion carried.

### 6. Reports & Minutes

- a. FAFB Minutes: June 25, 2019 DRAFT
- b. Planning Commission Minutes: June 11, 2019 & July 8, 2019 DRAFT
- c. DDA Minutes, June 12, 2019 DRAFT
- d. MTS Report: June 2019

The Commission reviewed the referenced Reports & Minutes.

## UNFINISHED BUSINESS

### 7. The City Commission will be asked to approve an ordinance to amend Fireworks regulations within the City of Fennville.

At the Commission Meeting on July 1, 2019 an ordinance to amend Fireworks regulations within the City of Fennville was introduced.

Background Information: There were two questions raised during the meeting in which the ordinance was introduced. The first was related to the number of days allowed in the ordinance. According to the Fireworks safety act, "If a local unit of government enacts an ordinance under this subsection, the ordinance shall not regulate the ignition, discharge, or use of consumer fireworks on the following days after 11 a.m.:

- a) December 31 until 1 a.m. on January 1.
- b) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.
- c) June 29 to July 4 until 11:45 p.m. on each of those days.
- d) July 5, if that date is a Friday or Saturday, until 11:45 p.m.
- e) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days."

So the ordinance was drafted to only allow fireworks on the dates we are not able to regulate.

The second question was regarding the inclusion of the fine in the ordinance. The new state law does require the ordinance impose a civil fine of \$1,000.00 for each violation of the ordinance and no other fine or sanction and that the ordinance must provide for the remittance of \$500.00 of the fine collected under the ordinance to the local law enforcement agency responsible for enforcing the ordinance. This verbiage has been added to the ordinance as well.

**Moved by Machan, seconded by Suerth, to approve Ordinance 2019-03: An Ordinance to amend Chapter 29 of the Code of Ordinances in order to incorporate changes to state law regarding fireworks and to confirm that ignition and discharge of fireworks is not permitted except on certain days with correction to "Labor Day".** Voted Yes: All. Motion carried.

## **NEW BUSINESS**

### **8. The City Commission will be asked to review proposals and award a bid for auditing services starting with the FY2019 audit.**

Background Information: The City of Fennville issued a request for proposals for auditing services starting with the FY2019 audit. Four firms submitted proposals:

<u>Company</u>	<u>FY2019 Audit</u>	<u>Single Audit</u>
Berthiaume & Company	\$7,950	\$2,000
Gabridge & Co	\$8,400	\$3,000
Siegfried Crandall PC	\$12,000	\$2,500
Vredeveld Haefner LLC	\$8,950	\$3,500

The lowest cost proposal was received from Berthiaume & Company who were contacted based on the recommendation of the City of Saugatuck. Based on the proposals received, discussions with the firm regarding our community's needs, and the recommendation of the City of Saugatuck, staff would recommend the City Commission authorize the City Administrator to move forward with awarding the contract for auditing services to Berthiaume & Company beginning with the FY2019 audit.

**Moved by Machan, seconded by Hayden, to award a contract for auditing services to Berthiaume & Company starting with the FY2019 audit.** Voted Yes: All. Motion carried.

**9. The City Commission will be asked to approve FY2019 Budget Adjustments.**

The Commission was provided with the proposed FY2019 budget amendments. Mayor Pantelleria reviewed each fund's proposed budget amendments (see Attachments).

**Moved Pantelleria, seconded by Machan, to approve the proposed Budget Amendments for FY2019.** Voted Yes: All. Motion carried.

**10. Reports of Standing Committees:**

Finance/Personnel: The FY2019 year-end report will be presented during the next meeting. The City Commissioners will take a tour of the City facilities and structures at the end of August.

City Services (Police, Ambulance & Fire): The Fire Board held a special meeting to discuss a strategic plan for the fire department.

City Properties: Discussion of the bank building and if the City would be selling it.

Ordinances/Community Relations: Nothing to report.

Planning: There will be a public hearing on the Recreation Plan on 10/14/19.

Administrative/DDA: There wasn't a quorum on July 10.

**11. Miscellaneous**

a. 5-year Recreation Plan Draft

The Plan now includes the State required items: recreation inventory and "goals and objectives".

**12. City Attorney Report**

Attorney Martin advised his office is working with Chemical Bank to get the Purchase Agreement revised; the DEQ can't find any paperwork related to the tennis courts and the title of the tennis courts are in the school's name; the USDA loan needs recorded easements from the schools and Conagra.

**13. City Administrator Report**

An event application for the Goose Festival has been received; there was a sewer issue on South/Fennville Street.

**14. Approval of Bills**

**Moved by Machan, seconded by Pantelleria, to approve payment of FY19 bills in the amount of \$22,714.37.** Voted Yes: All. Motion carried.

**Moved by Machan, seconded by Pantelleria, to approve payment of FY20 bills in the amount of \$5,562.31.** Voted Yes: All. Motion carried.

**15. Adjournment**

The meeting was adjourned at 8:26 pm.

Respectfully Submitted,

Deborah Perez  
City Clerk/Treasurer