

April 1, 2019
City of Fennville

The regularly scheduled meeting of the City of Fennville was called to order in City Hall at 7:00 p.m. by Mayor Pantelleria.

Commissioners Present: Almquist, Brien, Hayden, Machan, Pantelleria, Suerth
Absent: Hageman

Public present: Amanda Morgan, City Administrator; Colleen Rae, John Jamros

The pledge of allegiance was recited.

APPROVAL OF AGENDA: Approved as printed.
PUBLIC COMMENTS: None.

APPROVAL OF MINUTES: **Moved by Suerth, seconded by Machan, to approve the Regular Meeting Minutes of March 18, 2019 as printed.** Voted Yes: All. Motion carried.

COMMUNICATIONS: Reviewed the Fennville District Library 2018 Annual Report.

NEW BUSINESS:

The City Commission will be asked to consider an agreement for assessing service with Appraisals Plus Group LLC for June 1, 2019 to May 31, 2022. Discussion of current contract and last date the contract was put out for bids. The City Administrator will request bids for Assessing services and Auditing services at this time.

The City Commission will be asked to begin the priority setting process. The City Administrator provided the Commissioners with a list of suggested priorities and asked the Commissioners to rank them in order of importance. Discussion of the priorities and suggested combining of similar priorities. Commissioners ranked the priorities and the City Administrator will provide a list of the ranked priorities for discussion at the next meeting.

REPORTS OF STANDING COMMITTEES:

Finance/Personnel:

- The Mayor will present a quarterly update at the next meeting.
- The Mayor reported the spring clean-up and cemetery mowing contracts are out for bid; spring clean-up is tentatively set for 3rd weekend in May.

City Services:

- Brien reported the ESC met earlier in the month to review the ambulance service RFPs received from AMR and LifeEMS. AMR proposed a subsidy of \$69,660 for year 1 and a 4% increase for years two through five; Life EMS proposed a subsidy of \$198,750 per year.
- Brien reported Saugatuck Township Board members attended the ESC meeting and expressed interest in rejoining the ESC.
- Brien reported the FAFB needs a formal motion for the purchase of the LUCAS machine since capital outlay monies will be used for the purchase.

Moved by Brien, seconded by Machan, [to allow the FAFB] to spend \$18,000 from capital outlay on a LUCAS machine, instead of a fire truck. Voted Yes; All. Motion carried.

- Brien reported Paul Hapke, the full-time firefighter, will attend a meeting soon and so will the Police Chief and the two new part time Police officers.
- Brien reported Hapke has applied for 20+ grants for the Fire Department; the Fire Department has joined Ladders of Hope for their cereal drive; Hapke has installed 24 smoke alarms in local residences this year so far; Hapke is going to be an instructor for Overdose Lifeline; the Fire Department is going to provide AED training to the Robohawks; the Fire Department is starting a life jacket loaner program; the Police Department and Fire Department are going to be trained in car seat installation and the Fire Department is involved with the school and creating an emergency plan.

City Properties:

- Pantelleria reported he wants to schedule a tour for the Commissioners to view the City's equipment and wells.
- Pantelleria would like to get the rain garden cleaned up.
- Pantelleria would like Morgan to determine if the no-parking signs at the 220 Building are proper.
- Almquist inquired if the graffiti in the alley has been cleaned up

Ordinances/Community Relations:

- Almquist reported the City has open invitation to visit with the DDA in Battle Creek to view their new downtown business program to draw new business into the City.
- Hayden reported he heard news of a road being named after Aretha Franklin and inquired again of Mary Whiteford about getting a street named after Patty Birkholz.

Planning:

- Machan reported the Planning Commission will meet 4/8/19 to discuss the Land Use Plan and Rec Plan.

Administrative/DDA:

- Pantelleria reported the DDA meets on 4/1/19; the streetscape project and deed restrictions for the 220 Building will be discussed.
- Morgan reported the 220 Building Lease has been renegotiated for \$925 a month.

MISCELLANEOUS: Machan asked for an update on the Chemical Bank Building purchase; Morgan reported we are still in the 45 day waiting period. Morgan reported the roof inspection is complete and she will discuss what the next steps are with the Realtor. Suerth would like the City to inspect the trees at the north end of the park; they are losing bark. Machan inquired if Manlius Township had approved the full-time firefighter position for the next fiscal year; Brien reported the Supervisor is still unsure what direction he wants to take.

CITY ADMINISTRATOR REPORT: Morgan reported MDOT had a meeting here to kick off the M89 project and herself and Dana Burd attended in an effort to coordinate some City projects with the MDOT work. Morgan reported the City DPW crew is working on cleaning-up the City and park. Morgan reported she has met with officials from Comcast regarding the new fiber service that has been run in front of City Hall and the possibility of improving the City's internet and phone service,

APPROVAL OF BILLS: Moved by Machan, seconded by Almquist, to approve payment of the bills as printed in the amount of \$8,142.65. Voted Yes: All. Motion carried.

Meeting adjourned at 8:39 p.m. The next meeting of the City Commission will be held on Monday, April 15, 2019 at 7:00 p.m.

Respectfully submitted,

Deborah Perez
City Clerk/Treasurer