

FENNVILLE DOWNTOWN DEVELOPMENT AUTHORITY

February 7, 2007 Minutes

Call to order/Roll Call-The regularly scheduled monthly meeting of the Fennville DDA was held at Fennville City Hall on Wednesday, February 7, 2007. The meeting was called to order by Chairperson Elice Menear at 7:00 p.m.

Members Present: Claude Rummer, Mark Schrock, Tony Morgan, Elice Menear, Margee Overhiser, Bruce Cutean. Steve Valkema 7:05 p.m., Kym Zumbrink 7:05 p.m. and Mike Vanden Berg 7:20 p.m.

The Pledge of Allegiance was recited.

Public Comments-None. Discussion did take place about snow removal. Main St Market is running out of room to put snow. Ask that Claude talk to Gary about possibly moving it to DDA vacant lot. Schrock also requested Claude to talk to Gary about alternate site for the city's snow once the vacant lot gets developed.

Approval of January 3, 2007 Meeting Minutes. Motion made by Schrock, Support by Cutean. Motion carried.

Treasurer's Report-Tony Morgan reported cash on hand as of 01-31-07 \$112,409.69. Motion to pay Elice Menear \$44.00 for mileage and parking for reimbursement for a seminar she attended. Motion by Morgan, Support by Schrock. Motion carried.

Communications-Alliance Program in Grand Rapids, March 6, 2007. Motion for Jim Lytle, Bruce Cutean & Lisa Sheaffer to attend at a cost of \$45.00 each. Motion by Morgan, Support by Schrock. Motion carried.

Old Business: None

New Business: None

Committee Reports

- A. Economic Restructuring – no report
- B. Organization – no report
- C. Physical Elements – see attached
- D. Promotion – no report

Miscellaneous: None

Adjournment-The meeting was adjourned at 7:54 p.m. with the next regular meeting to be held on March 7, 2007.

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Main St. Redevelopment Site Committee

The DDA committee chairpersons met January 25, 2007 to discuss a strategy for moving forward with marketing the Main St Redevelopment site. Members present were Jim Lytle, Elice Menear, Claude Rummer & Mark Schrock.

Items discussed-

- Current status of Main St Dollar-Huntington has signed off on inventory. Tenants have been given time to remove contents. Gary Tuhacek is soliciting bids from demo/excavation companies to remove Main St Dollar building, Maple St house, and 131 W. Main. We hope to have bids by end of February.
- Review of proposed site plan-scope includes creating two sites for two new-2-story mixed-use buildings (first floor retail-office, second floor residential-office) with adjoining city parking lots in rear and on Maple St. Buildings would comply with City Center Overlay District design standards and occupant mix would reflect DDA marketing study. Includes Allegan County Children's Museum and the potential of obtaining the adjacent residence on Fennville St.
- Task assignments-
 1. Site plan and zoning review with Zoning administrator and Planning Commission. Arrange for survey and legal descriptions of new parcels. Schrock.
 2. Develop 'vision' statement of project and site plan for adoption by DDA and City Commission. Schrock, committee.
 3. Identify and approach any existing local businesses interested in locating/relocating to new buildings. Menear, Lytle.
 4. Assemble marketing and publicity materials. Sheaffer, committee.
 5. Marketing strategy. Contact other communities, developers for input. Rummer, Menear, Schrock.
 6. Establish procedure for evaluating proposals. Committee, city council, Downtown Design Review Committee.
- Committee will meet monthly.