

FENNVILLE DOWNTOWN DEVELOPMENT AUTHORITY

November 1, 2006 Minutes

Call to Order/Roll Call - The regularly scheduled monthly meeting of the Fennville DDA was held at Fennville City Hall on Wednesday, November 1, 2006. The meeting was called to order by Vice Chairperson Mark Schrock at 7:00 p.m. Schrock welcomed new appointed member Margee Overhiser to the board.

Members Present: Bruce Cutean, Jim Lytle, Tony Morgan, Margee Overhiser, Gregg Puvogel, Claude Rummer, Mark Schrock, Steve Valkema (7:01 p.m.), and Mike Vanden Berg (7:11 p.m.).

Members Absent: Elice Menear and Kym Zumbrink

Others Present: No one.

The Pledge of Allegiance was recited.

Public Comments – None.

Secretary's Report - The minutes of the October 4th regular meeting were presented to the board for review.

Motion: To approve the October 4th meeting minutes as presented.

Made by: B. Cutean Supported by: T. Morgan

Results: Motion carried.

Treasurer's Report – Tony Morgan reported the cash balance as of 10/31/2006 was \$164,589.18. There was one invoice presented for payment. This was from the City of Fennville for copies for the façade loan program and the outstanding water and sewer billing for 103 Main Street.

Motion: To pay the invoice from the City of Fennville for \$93.79 as presented.

Made by: G. Puvogel Supported by: S. Valkema

Results: Motion carried.

Motion: To invest \$100,000 in certificates of deposit, with \$50,000 in a 3-month term CD and \$50,000 in a 6-month term.

Made by: C. Rummer Supported by: B. Cutean

Results: Motion carried.

Communications – The board discussed the Goose Festival and the suggestion that a member from the Chamber, DDA and City Commission form a new committee for the festival. Jim Lytle will serve as the DDA representative on the committee.

Motion: To resolve to offer support to the continuation and advancement of the Goose Festival.

Made by: J. Lytle Supported by: C. Rummer

Results: Motion carried.

Claude Rummer mentioned that the Lexington Square housing project plans on moving in tenants this month. He also reported the tree planting project paid for by the DDA has been completed.

Jim Lytle mentioned the Chamber Christmas parade and festivities will be on Friday, December 1st. He said the Chamber's annual banquet is scheduled for January 27th.

The Michigan Department of History, Arts and Libraries and the Michigan Council for Arts and Cultural Affairs are sponsoring a conference on December 7th in East Lansing. Topics

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include using community assets to capitalize on tourist dollars. There is a discount if four people are registered as a team. The total cost would be \$300. Bruce Cutean, Jim Lytle, and Claude Rummer expressed a desire to attend. Mark Schrock will attend if a fourth person cannot be found. Sheaffer will ask Elice Menear if she is interested as well.

Motion: For the DDA to send a team of four people to the Driving Michigan's Economic Engine in East Lansing on December 7th.

Made by: B. Cutean Supported by: G. Puvogel

Results: Motion carried.

Old Business

- a. Interpretative Panel – Schrock reported the information for the interpretative panel has been submitted to the Allegan County Heritage Trail Advisory Committee. Schrock said a short walking tour had been developed and is included in the information on the panel.

New Business

- a. Michigan Downtown Association – Information regarding the Michigan Downtown Association was distributed. The association is asking for membership. Cutean will check its website in order to obtain more information. Schrock will contact Kara Wood.

Committee Reports

- a. Economic Restructuring – No report.
- b. Organization – No report.
- c. Physical Elements – Schrock discussed the meeting held between the Physical Elements Committee and several members of the City Commission on October 25th. The group had informally discussed the marketing and development strategy for the vacant property located on Main Street. Kara Wood at MEDC will be contacted for her input.

Also discussed was the demolition bid process for the buildings located at 131 W. Main, 103 W. Main and 113 W. Fennville. The City is in the process of obtaining bids for the demolition of all three buildings. The DDA discussed financing the demolition but would like specific cost details provided for review.

- d. Promotion – Jim Lytle reported he had hand-delivered the loan program packets to several downtown businesses. Lytle also discussed the kiosk that will be used as a community display case. The board suggested waiting until the interpretative panel is finished in order to have some continuity as both items will be located within the green space on Main Street. Lytle will bring preliminary designs for the kiosk at the next meeting.

Miscellaneous – Mike Vanden Berg reported that the ACCM will be presenting the final design of its new building to the DDA and the City Commission for approval sometime in December or January.

Adjournment - The meeting was adjourned at 8:49 p.m. with the next regular meeting to be held on December 6th at 7:00 p.m.

(Minutes submitted by Lisa A. Sheaffer)