

FENNVILLE DOWNTOWN DEVELOPMENT AUTHORITY

July 16, 2008 Draft Minutes

Persons attending: Dan Rastall, Steve Valkema, Margee Overhiser, Jim Lytle, Tony Morgan, Mark Schrock and Elice Menear.

Minutes were approved for the June 4th regular meeting and the June 20th special meeting.

The treasurer's report was read and approved.

The proposal to sponsor \$3,000 add on to the Children's Museum billboard was approved. This billboard will be erected near the junction of Blue Star Highway and M89. In exchange for their sponsorship, the DDA will be allowed a sign hanging below the main billboard. The dimensions of our "hang on" will be 8' W by 2' high. Jim will come up with a proposed image and present it to the DDA, then to the artist creating the sign.

The DDA reviewed an estimate to repave the driveway in the alleyway on the South side of Main Street. Steve Valkema suggested we get another estimate from Pitman who is a relatively new paving contractor in our community. Dan Rastall will check with legal to ensure the DDA is permitted to pay for such work.

A \$500 contingency fund was approved in the event the actual cost of upgrading and repairing our downtown PA system exceeds the original estimate.

Jim Lytle presented proposals from Casey Boeve and Michelle Pixxo-Maicki to paint the boarded-up windows on the second story of John's Auto and Dickinson Hardware Casey's proposal asks for \$55 per window; Michelle's \$325 per window. Michelle's proposal described a much more elaborate approach which the group generally agreed would be overkill given the fact that the paintings would be so far away from the viewers. The group agreed that either artist could do the job we required, and both indicated a willingness to seek input from the committee and adjust their respective approaches accordingly. Nevertheless, the group voted to award the contract to Casey pending approval from our attorney on the DDA's legal authority to pay for such tasks. Jim will approach the two building owners for their input and approval once we receive the go-ahead from our attorney.

Another item Dan Rastall will present to the attorney is the window washing of downtown businesses project. Can the DDA pay for that? That is the question.

Minutes submitted by Jim Lytle