

# FENNVILLE DOWNTOWN DEVELOPMENT AUTHORITY

July 1, 2009 Minutes

**Call to Order/Roll Call** - The regularly scheduled monthly meeting of the Fennville DDA was held at Fennville City Hall on Wednesday, July 1, 2009. The meeting was called to order by Vice Chairman Mark Schrock at 7:00 p.m.

Members Present: Amy Cook, Al LaShell, Tony Morgan, Dan Rastall, Claude Rummer, and Mark Schrock

Members Absent: Elice Menear, Tasha Smalley, Steve Valkema

Others Present: Jeremiah Holmes

The Pledge of Allegiance was recited.

## **Public Comments –**

**Secretary's Report** - The minutes of the June 3, 2009 meeting were presented to the board for review.

Motion: To approve the minutes of the June 3, 2009 meeting as presented.

Made by: A. Cook                      Supported by: T. Morgan

Results: Motion carried.

**Treasurer's Report** – Morgan reported the cash balance as of 06/30/2009 was \$98,375.00. There were several invoices presented for payment: from Bartels, \$484.25 for flowers downtown; from Superior Sport Store, \$2,000 for the plaque for the garden dedication; and from Lisa Sheaffer, \$71.60 for reimbursement for the purchase of games for the 4<sup>th</sup> of Fennville festival. Sheaffer stated there will be additional costs related to the garden dedication for clean-up of the area, boulder and plaque installation. Sheaffer reported the tax capture for tax year 2009 has increased by approximately \$9,000 due to the expiration of the industrial facility tax in December 2008.

Motion: To approve the payment of the invoices as presented.

Made by: D. Rastall                      Supported by: A. LaShell

Results: Motion carried.

**Communications** – Tasha Smalley has tendered her resignation from the DDA.

Motion: To accept with regret the resignation of Tasha Smalley from the DDA.

Made by: C. Rummer                      Supported by: D. Rastall

Results: Motion carried.

## **Old Business**

- A. Maple Street Project – The Notice of Intent for the grant has been submitted.
- B. Survey of Parcel 0352-850-001-00 – Sheaffer has faxed the quit claim deed to the surveyor, which shows the sale of a portion of the city property in 1993.

## **New Business**

- A. Request – Lakeshore Smiles – Lakeshore Smiles has submitted a request to use the property on Main Street for parking and to display a banner for its Dentistry From the Heart event on August 7<sup>th</sup>.

Motion: To allow Lakeshore Smiles to use the vacant property on Main Street two weeks prior for signage and for overflow parking on the day of the event.

Made by: D. Rastall                      Supported by: A. Cook

Results: Motion carried.

- B. Property Offer – There is a party interested in the property on W. Fennville Street. There may be a need for a special meeting in the next couple of weeks.

# FENNVILLE DOWNTOWN DEVELOPMENT AUTHORITY

July 1, 2009 Minutes

## **Committee Reports**

Economic Restructuring – Sheaffer reported the committee did not meet last month. The 4<sup>th</sup> of Fennville festival is ready to go and is so far under budget. The DDA has a temporary food license and will be inspected early morning on July 4<sup>th</sup>. Sheaffer presented the Fennville Dollars certificate and explained that everyone contacted had agreed to participate in the program. Amber Lutgen is not able to sing at the garden dedication, and a replacement is needed.

- A. Organization – The next quarterly business meeting has been postponed for July 23<sup>rd</sup> at 5:30 at Oddities and Art. Jennifer will make food arrangements and will be reimbursed. If the annual report is going to be presented, the DVD needs to be developed.
- B. Physical Elements – Rummer reported the committee is still reworking the CCRP site plan. Sheaffer stated the public hearing on the rezoning request for the properties on W. Fennville Street is next Wednesday, July 8<sup>th</sup>. The grant process for the streetscape has been started.
- C. Promotion – No report.

**Miscellaneous** – Rastall reported the City is working with the State of Michigan and Birdseye to extend the city water service into Clyde Township. An iron filtration system is included in the project.

Cook reminded members that they had agreed to start attending the Chamber board meetings. She will attend the July meeting, and LaShell will attend the August meeting.

**Adjournment** - The meeting was adjourned at 8:05.m. with the next regular meeting to be held on August 5<sup>th</sup> at 7:00 p.m.

(Minutes submitted by Lisa A. Sheaffer)