



CITY COMMISSION MEETING MINUTES

City Hall, 125 South Maple Street, Fennville, MI 49408
Monday, June 15, 2020
7:00 p.m.

In light of the recent orders to limit social interactions due to COVID-19, the City Commission will allow for participation through a virtual meeting site or by telephone.

1. Call to Order/Roll Call

Present: Almquist Bolles, Hayden, Jamros, Suerth, Pantelleria
Absent: Machan

2. Pledge of Allegiance

Pledge of Allegiance was recited.

3. Approval of Agenda

Agenda was approved as presented.

4. Public Comments

Marlene Coch, Allegan County Prosecuting Attorney, gave the City Commission an update.

5. Approval of the following City Commission Minutes:

- Regular Meeting: June 1, 2020

Moved Suerth, seconded by Bolles, to approve the City Commission minutes of June 1, 2020 as presented. Voted Yes: All. Motion carried.

6. Reports & Minutes

- Michigan Township Services Report – May 2020

Reviewed the Michigan Township Services report for May 2020.

UNFINISHED BUSINESS

7. The City Commission will be asked to take the following actions on the FY2021 Budget:

- a. Hold a public hearing on the proposed FY21 budget.
- b. Approve Resolution 2020-07: A Resolution Adopting General Appropriations Act for the Fiscal Year July 1, 2020 – June 30, 2021.

Background Information: During a Finance/Personnel Committee meeting on May 28, 2019 the committee was presented with a draft detailed budget prepared by the City Administrator

The approval of an ordinance is a two-step process. The ordinances were introduced at the last City Commission meeting and are ready for the commission to consider approval. After adoption the full text must be published in the newspaper before the ordinances can be effective which is set for July 1, 2020.

Moved by Suerth, seconded by Bolles to approve Ordinance 2020-05: A Ordinance to set rates for City of Fennville water utilities and approve Ordinance 2020-06: A Ordinance to set rates for City of Fennville sewer utilities. Voted Yes: All. Motion carried.

NEW BUSINESS

9. The City Commission will be asked to take the following actions regarding the USDA Water Projects:

- a. **Approve the Bond Authorizing Ordinance, Ordinance 2020-07.**
- b. **Approve Resolution 2020-08: USDA Loan Resolution for Series A.**
- c. **Approve Resolution 2020-09: USDA Loan Resolution for Series B.**

Background Information: As was mentioned in the 6/1/15 City Commission meeting, we are nearing closing on the loan for the USDA Water Projects, with that scheduled for Tuesday, July 7th. The City Commission is being asked to take a couple of actions related to that borrowing.

The first is to approve the Bond Authorizing Ordinance. This is the last step of the process that started in February with the issuance of the Notice of Intent to Issue Bonds. This Ordinance formalizes the Commission's Intent to do so. It is important to note that the Revenue Bond Act allows a municipality to adopt a bond authorizing ordinance at the same meeting at which the ordinance is introduced. The normal 2-step process (introduction at one meeting, adoption at a subsequent meeting) isn't required.

The second two actions are Resolutions authorizing the loans from the USDA. There are two actions for this: the first covers the amount of the first issuance, \$1,115,000 and the second covers the \$111,000 which was just requested to cover the additional engineering expenses and project costs we discussed last month.

These are the final actions the City Commission takes before the closing takes place.

Moved Pantelleria, seconded by Hayden, to approve the Bond Authorizing Ordinance, Ordinance 200-07. Voted Yes: All. Motion carried.

Moved Pantelleria, seconded by Hayden, to approve Resolution 2020-08: USDA Loan Resolution for Series A bonds. Voted Yes: All. Motion carried.

Moved Pantelleria, seconded by Hayden, to approve Resolution 2020-09: USDA Loan Resolution for Series B bonds. Voted Yes: All. Motion carried.

10. The City Commission will be asked to consider Resolution 2020-10: A Resolution to approve MDOT Contract 20-5024.

Background Information: In January 2020, the City Commission authorized a contract with Prein&Newhof for additional storm replacement associated with the USDA Projects. The work needs to be done as a result of some damage caused by MDOT.

MDOT has authorized funding of the project. But due to making the process less complicated, they have asked that the City add the work into our current project scope and they will reimburse us for 100% of the costs associated with the additional work. Now that the bids have been received, we are able to complete the final contract with MDOT for the work and reimbursement.

MDOT Contracts require a resolution authorizing the contract and signer.

Moved Pantelleria, seconded by Hayden, to approve Resolution 2020-10: A Resolution to approve MDOT contract 20-5024 as presented. Voted Yes: All. Motion carried.

11. Reports of Standing Committees:

- a. Finance/Personnel: Mayor will provide a quarterly financial update next meeting. Sale on old City Hall, 222 S. Maple, closed and funds have been received.
Moved by Pantelleria, seconded by Bolles, to put the funds from the sale of the old City Hall in the amount of approximately \$263,000 into the General Fund for liquidity purposes. Voted Yes: Bolles, Suerth, Jamros, Almquist, Pantelleria; Voted No: Hayden. Motion carried.
- b. City Services (Police, Ambulance & Fire): Chief Rekucki has asked for additional vacation time of 120 hrs to compensate for additional hours worked during the Covid19 pandemic; more information is needed before a decision can be made. ESC met last week and Life EMS is amending the draft contract to incorporate suggestions.
- c. City Properties: City Brush dump has been closed since it will be used as a staging area for the upcoming construction projects; reconsider opening after construction complete; City will see if wood chipper is operational to chip the brush for possible use in the community. Construction on Landsburg Road needs paperwork updated. Wire hanging in tree by old City Hall building.
- d. Ordinances/Community Relations: Almquist reported the Root Café's outdoor patio seating is great and would like to encourage other businesses to provide outdoor seating. The poppy fields by the Fennville Cemetery are drawing tourists; using the cemetery for parking.
- e. Planning: Medical marijuana ordinance amendment will be discussed at the July PC meeting.
- f. Administrative/DDA: DDA working on Goose Festival plans.

12. Miscellaneous

13. City Attorney Report: Working on finalizing the USDA loan contract review for closing.

14. City Administrator Report: USDA loan process is complete and the City is authorized to close on July 7, 2020. Preconstruction meeting following the closing. Moving forward with the MEDC Grant and retaining a grant administrator. The second part of the sewer loan is due 6/19/20. The City has retained its disadvantaged status to qualify for partial loan forgiveness.

15. Approval of Bills – Total \$21,626.59

Bolles moved, seconded by Jamros, to approve the bills as presented in the amount of \$21,626.59. Voted Yes: All. Motion carried.

16. Adjournment

Meeting adjourned at 8:49 p.m.