

**June 3, 2019**  
City of Fennville

The regularly scheduled meeting of the City of Fennville was called to order in City Hall at 7:00 p.m. by Mayor Pantelleria.

Commissioners Present: Almquist, Brien, Hageman, Hayden, Machan, Pantelleria, Suerth  
Absent:

Public present: Amanda Morgan, City Administrator; Dean Kapenga; Colleen Rae; John Jamros; Roa Family.

The pledge of allegiance was recited.

APPROVAL OF AGENDA: Approved as printed.

PUBLIC COMMENTS: Dean Kapenga gave an Allegan County update to the City Commission.

APPROVAL OF MINUTES: **Moved by Suerth, seconded by Brien, to approve the Regular Meeting Minutes of May 20, 2019 as printed.** Voted Yes: All. Motion carried.

REPORTS & MINUTES: None.

UNFINISHED BUSINESS:

The City Commission received an update on the status of the construction at 123 W. Fennville Street by the homeowner. They are still working to get the siding finished and anticipate needing an additional two weeks to finish. After the siding, they will work on the porch and plan to be finished with the siding and porch by the next Commission meeting.

The City Commission will be asked to consider an agreement for assessing services with Appraisals Plus Group LLC for June 1, 2019 to May 31, 2022. **Moved by Pantelleria, seconded by Almquist, to approve an assessing services contract with Appraisals Plus Group LLC for a term of June 1, 2019 to May 31, 2022.** Voted Yes: All. Motion carried.

NEW BUSINESS:

The City Commission will receive the draft FY2020 budget and be asked to schedule a public hearing date of June 17, 2019. The City Administrator presented the proposed budget. **Moved by Pantelleria, seconded by Suerth, to set a Public Hearing date of June 17, 2019 for approval of the Fiscal Year 2020 Budget.** Voted Yes: All. Motion carried.

The City Commission will be asked to introduce the following ordinances regarding the FY20 utility rates:

- a. Ordinance 2019-1: An Ordinance to set rates for City of Fennville water utilities.
- b. Ordinance 2019-2: An Ordinance to set rates for City of Fennville sewer utilities.

*Background Information:* Since 2014, the City of Fennville has been working to develop a Capital Improvement Plan to address the needs of the City's aging water and sewer infrastructure. Now that the plan is in place the City is working to secure funding for implementing the highest priority projects through the USDA and SRF Programs. Throughout the process the City has been working with a financial consultant to ensure that our revenues will cover the cost of the bond payments and maintain the fund balance.

This year it is recommended to increase water rates 8% and sewer rates 25%. These recommendations have been reflected in the draft budget.

Discussion of the rates.

**Moved by Brien, seconded by Pantelleria, to introduce Ordinance 2019-01: An Ordinance to set rates for City of Fennville water utilities with a 3% increase and revision to the proposed FY20 budget.** Voted Yes: Brien, Machan, Pantelleria, Suerth, Hageman, Almquist. Voted No: Hayden. Motion carried.

**Moved by Pantelleria, seconded by Almquist, to introduce Ordinance 2019-02: An Ordinance to set rates for City of Fennville sewer utilities as presented in the amount of 25%.** Voted Yes: All. Motion carried.

#### REPORTS OF STANDING COMMITTEES:

##### Finance/Personnel:

- The Personnel Committee will meet to review personnel reviews and the personnel policy.

##### City Services:

- Machan reported he met with the Chief of Police about a need for additional hours for the part-time police officers; the Commission approved the increase of one – eight hour shift beginning July 1, 2019.
- Machan reported the Chief of Police would also like to retain the old police car after the new one is purchased and outfitted with equipment; costs of upkeep will be researched before a decision is made.
- Machan reported the Fire Department needs some new office equipment and maintenance is past due on the vehicles; Deputy Chief, and Head of Maintenance, Alderink resigned; the Chief is working on getting other members promoted into Officer positions.
- Brien reported the ESC will meet next Thursday, June 13, 2019.

##### City Properties:

- No report.
- City Administrator Morgan reported the Attorney is working with the bank and the city should be able to close on the purchase of the Chemical Bank building property in the next few weeks.

##### Ordinances/Community Relations:

- No report. Hayden reminded the City Commission the Tuesdays in the Park music series will begin next Tuesday, June 11, 2019.

##### Planning:

- Machan reported the Planning Commission will meet Tuesday, June 11, 2019.

##### Administrative/DDA:

- Pantelleria reported the DDA will meet Wednesday, June 12, 2019.

MISCELLANEOUS: The fountain in the Hutchinson Garden by the Post Office isn't working.

CITY ADMINISTRATOR REPORT: Morgan reported the fire hydrants will be flushed Thursday evening, June 6, 2019, beginning at 9pm. The City received four bids for auditing services. The City was awarded an \$85,000 TDEF award for road projects

**APPROVAL OF BILLS: Moved by Machan, seconded by Almquist, to approve payment of the bills as printed in the amount of \$7,864.01.** Voted Yes: All. Motion carried.

Meeting adjourned at 8:51 p.m. The next meeting of the City Commission will be held on Monday, June 17, 2019 at 7:00 p.m.

Respectfully submitted,

Deborah Perez  
City Clerk/Treasurer