

**DRAFT**



**CITY COMMISSION MEETING MINUTES**

**City Hall, 222 South Maple Street, Fennville, MI 49408**  
**Monday, July 1, 2019**  
**7:00 p.m.**

**1. Call to Order/Roll Call**

The meeting was called to order by Mayor Pantelleria at 7:00 p.m.

Present: Almquist, Brien, Hageman, Hayden, Machan, Suerth, Pantelleria.

Absent: None

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Approval of Agenda**

The agenda was approved as presented.

**4. Public Comments**

Resident John Jamros stated that he was happy to see that the weeds on Main Street were taken care of and that the grass was getting cut on Landsburg Rd.

**5. Approval of the following City Commission Minutes:**

**a. Regular Meeting: June 17, 2019**

Moved by Suerth, seconded by Almquist to approve the minutes of June 17, 2019. Voted Yes: All. Motion carried.

**6. Reports & Minutes**

None at this time.

**NEW BUSINESS**

**7. The City Commission will be asked to introduce an ordinance to amend Fireworks regulations within the City of Fennville.**

*Background Information:* The state has recently passed a new law allowing communities to better regulate when consumer fireworks may be discharged. This ordinance would put greater restriction on the allowable dates. The current ordinance allows for it the day before, the day of and the day after a national holiday. The proposed ordinance would only allow fireworks on dates around New Year, Memorial Day, 4th of July and Labor Day as follows:

- 1) Between 11:00 a.m. on December 31 and 1:00 a.m. on the immediately following January 1.
- 2) Between 11:00 a.m. and 11:45 p.m. on the Saturday immediately preceding Memorial Day.

- 3) Between 11:00 a.m. and 11:45 p.m. on the Sunday immediately preceding Memorial Day.
- 4) Between 11:00 a.m. and 11:45 p.m. on June 29, June 30, July 1, July 2, July 3 and July 4.
- 5) Between 11:00 a.m. and 11:45 p.m. on July 5, if that date is a Friday or Saturday.
- 6) Between 11:00 a.m. and 11:45 p.m. on the Saturday immediately preceding Labor Day.
- 7) Between 11:00 a.m. and 11:45 p.m. on the Sunday immediately preceding Labor.

Moved by Pantelleria, seconded by Machan to introduce an ordinance to amend Fireworks regulations within the City of Fennville, with the addition of the fine amounts to be added to the ordinance. Voted Yes: All. Motion carried.

**8. The City Commission will be asked to approve a special event application for a Car Show to be held in the DDA Parking Lot on Saturday, July 27, 2019.**

*Background Information:* The City has received a special event application from Open Door Worship Center to hold a Car Show in the DDA Parking Lot on Saturday, July 27, 2019. The Car Show will begin at 9:00 a.m. and end at 5:00 p.m.

The event organizers will begin setting up for the event in the grassy areas of the lot on Friday evening but are not requesting that the lot be blocked off for parking until 7 a.m. on event day. The Police and Fire Departments have reviewed the application and have no concerns.

Moved by Machan, seconded by Almquist to approve special event application for a Car Show to be held in the DDA Parking Lot on Saturday, July 27, 2019. Voted Yes: All. Motion carried.

**9. The City Commission will be asked to approve the City Administrator and Chief of Police wage increases for FY2020 as recommended during the employee review process.**

The Mayor reported that the Finance/Personnel Committee met to do the annual performance evaluation of the City Administrator and review the performance evaluation of the Chief of Police.

It was noted that the Personnel Committee was very pleased with the City Administrator's performance and everything she was accomplishing with the USDA, following up on grants and the SRF loan application in addition to taking on additional responsibilities with the DPW. The Finance/Personnel Committee reviewed wages for City Administrators in similar communities and found that Fennville was at the bottom. The Finance/Personnel Committee recommended that the annual salary be increase to \$59,000/year to ensure we were competitive with state standards.

The Chief of Police was also evaluated. It was noted that he was exceeding the minimum requirements of the job. He has an excellent understanding of the position and was able to perform his duties with little to no direction. They also highlighted his accomplishment with building relationships with the school. The Finance/Personnel Committee recommended a 4% wage increase for a salary of \$52,000/year.

Moved by Almquist, seconded by Suerth to approve the wage increase for the City Administrator and Chief of Police as recommended by the Personnel/Finance Committee. Voted Yes: all. Motion carried.

#### **10. Reports of Standing Committees:**

Finance/Personnel: We are working on wrapping up bills for the 2019 Fiscal year. Budget adjustments and financial report will be presented during the next meeting.

City Services: Fire Board reports that the live fire center will be done on July 15<sup>th</sup>; they are receiving bids for resurfacing the parking lot; purchasing a new computer and printer; and looking into purchasing a used vehicle from Casco Township. Emergency Services reports that the contract with AMR was approved during their meeting and they also approved admitting Saugatuck back into the agreement.

City Properties: Nothing to report.

Ordinances/Community Relations: Nothing to report.

Planning Commission: Meeting on July 8<sup>th</sup> to continue work on the Recreation Plan. The next project is the Land Use Plan.

Administrative/DDA: The next meeting is July 10<sup>th</sup>.

#### **11. Miscellaneous**

##### **a. Former Su Casa Update**

The City Administrator gave a brief update on the status of some complaints on the use of the former Su Casa building.

#### **12. City Administrator Report**

No major items to report.

#### **13. Approval of Bills**

Moved by Machan, seconded by Brien to approve bills totaling \$31,305.57. Voted Yes: All. Motion carried.

#### **14. Adjournment**

The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,



Amanda Morgan  
City Administrator

Approved by City Commission: **DRAFT**